



All India Institute of Medical Sciences, Bhubaneswar

Advertisement for the Post of Project Coordinator Block level

Title of the Project - **WASH in schools and Anganwadi Centres Jajpur district of Odisha**

Project code: **EMF/08/2021-22**

Tenure of Post:**6 months (six months)**

The essential qualifications, experience, and consolidated salary as mentioned below:

Post	No of Post	Age Limit	Essential Qualifications and experience	Desirable	Proposed Salary
Project Coordinator Block level	1 (One)	50	Master's in Public Health / Social Work / Master degree in any field with one years of post-qualification experience in implementing Public Health Program/Water Sanitation Hygiene program	Work Experience in WASH related Program/ project shall be given weightage	Rs. 35,000 / month

Task and responsibilities are detailed below:

Roles	Responsibility
Planning	<ul style="list-style-type: none"><i>Consolidate Annual Implementation Plans of GPs</i><i>Overall responsible for block level implementation on SLWM and WASH in schools and Anganwadi</i><i>Preparing Deliverables/ Workplan to meet the need of the objective to declare the respective block as ODF++ and achieve 5 star under Swachh Vidyalaya.</i><i>Conducting Capacity Building program for Village/ gram/urban for implementation of SLWM in the respective village along with Annual Education Plan and Swachhta Action Plan.</i>
	<ul style="list-style-type: none"><i>Planning on providing guidance and support to the Field coordinators.</i>

	<ul style="list-style-type: none"> • <i>Planning on creating and providing WASH facility.</i> • <i>Conducting Community Mobilization</i> • <i>Planning on empowering SMC</i>
Facilitation & Coordination	<ul style="list-style-type: none"> • <i>Obtaining Village Profile by doing door-door survey on no. of sanitation facilities, schools, accessibility, community issues etc.</i> • <i>Conducting capacity building workshop with Community, SMC members, ASHAs, ANMs and other stakeholder's.</i> • <i>Examines and tracking of SLWM district action plan, Annual Village Education Plans and accords approval with proposal/suggestions, if any.</i> • <i>Organize quarterly meeting to review the extent of progress of interventions at the block level.</i> • <i>Submission of AVEP with change and provision to District or further implementation and release of funds.</i>
Monitoring and Evaluation	<ul style="list-style-type: none"> • <i>Monitoring the school status at village level and overall implementation of SLWM activities.</i> • <i>Monitoring usage of funds.</i> • <i>Mapping the implementation status of SLWM and SAP..</i> • <i>Mapping the progress of respective villages.</i> • <i>Preparing status report and sharing with the above departments.</i>

Method of Selection

Stage1: Interested candidates may apply by filling the Google form <https://forms.gle/6UpXYWgz4A6f9puG7> and intimate the same to e-mail Id: cmfm_binodb@aiimsbhubaneswar.edu.in by **5 pm of 20thApril 2021** with the subject as "**EMF/08/2021-22_Name of the candidate**". Incomplete application form and process shall be rejected.

Shortlisting shall be done based on qualification and experience in the field and list shall be displayed on the website of AIIMS Bhubaneswar within a week time. Candidates are advised to keep on tracking the same on the website.

Stage 2: Personal interview by Selection Committee of the shortlisted

candidates on zoom/skype/google meet, the date and time shall be intimated by email to the shortlisted candidates.

Duty Station

The duty station will be Jajpur District, Odisha.

Supervisor

The selected persons will work under the project steering committee with members from AIIMS Bhubaneswar, UNICEF Odisha and Collector office Jajpur.

Terms and conditions

1. These are tenure vacancies under the funded project and are not employed under AllMS, Bhubaneshwar payroll. Employment will be automatically terminated upon completion of the project, and there is no liability for permanent employment on AllMS, Bhubaneshwar or Principal Investigator. Also, the candidates have no right to claim permanent employment based on this job.
2. No TA/DA will be paid for attending this Walk-in-Interview.
3. All other terms and conditions will be regulated by the guidelines as issued by AllMS Bhubaneswar and the funding agency.
4. The position requires extensive travel in the districts. TA during the field visits shall be as approved in project budget.
5. The appointments are full-time tenure-based. No private practice shall be allowed.

Contact Details:

Dr. Binod Kumar Behera (Principal Investigator)

Associate Professor

Dept. of Community Medicine & Family Medicine (CM&FM)

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