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ODISHA POWER TRANSMISSION CORPORATION LIMITED
(A Government of Odisha Undertaking)
Regd. Office: Janpath: Bhubaneswar-751022.
Website: www.optcl.co.in CIN:U4102OR2004SGC007553

Advt. No. MPPR – 03/2022

/Dated, 17.10.2022

Name of the PSU	Odisha Power Transmission Corporation Limited
Position (Full Time Contractual)	Principal/Administrator at Power Training Centre, Chandaka
Consolidated Remuneration	Rs. 2,00,000/- (Rupees Two Lakhs) only per month

1. Company profile:

Odisha Power Transmission Corporation Limited (OPTCL), a State owned Power utility in Odisha is engaged in the business of Transmission of electricity with a vision to emerge as one of the leading power utilities in the country in Transmission space. The present asset value of the Corporation is about 8740 Crores. OPTCL operates in the entire state with around 2635 regular manpower, deployed in different Grid Sub-stations situated all over Odisha. OPTCL has vast and robust transmission network of 181 sub-stations ranging from 132 KV to 400 KV and more than 15796 ckt kms of transmission line. OPTCL also undertakes various projects on behalf of state and central Government. It has major plans for expansion by adopting newer and greener technologies.

Apart from that OPTCL has an ISO 9001:2015 certified CATEGORY-I (Grade-B) Training Centre at Chandaka known as Power Training Centre for providing training to its employees and other organizations including summer/winter training for engineering students. OPTCL has an ambitious plan to upgrade the existing Training Centre to Centre of Excellence with modern infrastructure & facilities of class Rooms, Laboratories, Library, Workshops etc.

2. Job description & responsibilities:

- a) Framing of Training Modules for different Training Programmes.
- b) Liasoning with Corporate and other academic bodies/institutes.
- c) Develop a strong association with industry, research and consultancy establishments and signing and implementing Memorandum of

Understandings aimed at improving strength of PTC, Chandaka.

- d) Take responsibility for timely completion of the proposed Training Centre building at PTC, Chandaka.
- e) To look after day to day functioning of PTC, Chandaka to ensure its smooth functioning.
- f) Proper up keeping and maintenance of existing facilities in PTC, Chandaka.
- g) Ensuring proper compliances as per the requirement of ISO & CEA Guidelines.
- h) Any other assignment entrusted from time to time.

3. Eligibility Conditions:

- i) An Indian national with minimum age of 53 years & maximum age of 57 years as on 01.10.2022.
- j) He/she must possess B.Tech Degree in Electrical discipline with M.B.A Degree from a recognized University/Institution.
- k) He/she must have a proven track record of at least 20(Twenty) years of Post-qualification experience in relevant functional area.

4. Selection Process:

Selection will be made through personal interview by a Selection Committee.

5. Tenure, Terms & Conditions

- l) The engagement will be initially for a period of 03(Three) years or up to the age of superannuation i.e.60 years, whichever is earlier.
- m) The candidate selected will be engaged as Principal / Administrator at Power Training Centre, Chandaka on full time contractual basis on a fixed consolidated remuneration of Rs.2,00, 000/- (Rupees Two Lakhs only) per month.
- n) During the period of contractual engagement, he will be entitled to get Traveling Allowance for approved tours in line with the Corporation's prevailing norms.
- o) He will be entitled for reimbursement of mobile call charges as per policy.
- p) If required, accommodation will be provided in the residential colony of OPTCL subject to availability.
- q) The engagement can be terminated at any time by the Corporation giving one month notice, if performance found to be unsatisfactory. However in

cases of any misconduct including but not limited to misappropriation, negligence or causing loss to the Corporation engagement can be terminated without any prior notice.

6. Procedure to Apply

The interested candidates may apply to the undersigned along with the following documents: (i) Application Form in the enclosed format (ii) copy of all certificates in support of age, qualification and experience (self-attested) (iii) 2 nos. of recent passport size colour photographs. The envelope containing application should be super-scribed as "**Application for Engagement as Principal / Administrator at Power Training Centre, Chandaka in OPTCL**" and addressed to **Chief General Manager (HRD), Odisha Power Transmission Corporation Ltd., Janpath, Bhubaneswar - 751022**, so as to reach on or before **11/11/2022 (5.00 PM)**. The application should be sent by Regd. Post / Speed Post /Courier Service only. OPTCL shall not be responsible for any postal delay / wrong delivery / loss in transit. The application received after due date or incomplete applications or applications of ineligible candidates will be rejected without any further correspondence.

Sd/-

Chief General Manager (HRD)

APPLICATION FORM

1. Post Applied for : _____
2. Advertisement No & Date : _____
3. Name of the candidate (In Capital) : _____
4. Father's Name : _____
5. Spouse Name (if married) : _____
6. Date of Birth : _____
7. Age as on 01.10.2022 : _____
8. Gender : _____
9. Social category : _____

Affix Recent
Color
Passport size
photograph

10. Address

Present Address	Permanent Address

11. Mobile No. / Landline No : _____**12. E-Mail Id : _____****13. Educational Qualification (10th Onwards): [Attach Copy of Certificates]**

Exam. Passed & Year	Institution	Board / Council / University	Division/ Class

14. Details of experience (If required attach separate sheet)

Sl No.	Name of the Organization	Post Held	Period		Basic Salary
			From	To	
1					
2					
3					
4					

15. Is there any Civil / Criminal / Vigilance case / disciplinary Proceeding pending / contemplated against you or you have been penalised for misconduct during the period up to five years preceding to your retirement: YES/ NO

16. If yes, furnish details:

DECLARATION

I hereby declare that the above information is true to the best of my knowledge and belief. It is understood and agreed that any misrepresentation / suppression of information will render liable for cancellation of my candidature any stage / termination from engagement forthwith, without notice.

Date:

Place:

Signature in Full