



OFFICE OF THE PRINCIPAL ODISHA ADARSHA VIDYALAYA



AT- SUBARNAPALI, PO- SEEGARH, PS- PALLAHARA, DIST- ANGUL- 759119
Affiliated to CBSE, New Delhi, Affiliation no. -1520116, School no.-17202
UDISE Code- 21150718501, Email- pallahara@oav.edu.in, Web-www.oav.edu.in

ADVERTISEMENT

No. 1317 Dt.- 01.11.2022

Applications are hereby invited for the post of one assistant cook (one year contractual, basis for girls hostel in the premises of Odisha Adarsha Vidyalaya, Subarnapali under Pallahara Block, by Dt. 16.11.2022 by registered/speed post in hand to the **Principal Odisha Adarsha Vidyalaya, Subarnapali, Pallahara, Po- Seegarh, PS- Pallahara, Pin- 759119**. The application form and guidelines are available in District website www.angul.nic.in.

Principal 01-11-22
OAV, Subarnapali
OAV, Subarnapali
Pallahara

Memo No. 1318 // Dt. 01.11.2022 //

Copy along with advertisement submitted to the Sub- Collector Pallahara/ BDO Pallahara/DEO Angul/DPC SSA, Angul /BEO Pallahara for information and necessary action. They are requested to display the advertisement in their office notice board for wide publication.

Principal 01-11-22
OAV *Principal* 01-11-22
OAV, Subarnapali
Pallahara

Memo No. 1319 // Dt. 01.11.2022 //

Copy along with advertisement, application form and guidelines are submitted to the NIC, Angul to upload in District website for wide publicity.

Principal 01-11-22
OAV, Subarnapali
OAV, Subarnapali
Pallahara

Memo No. 1320 // Dt. 01.11.2022 //

Copy forwarded to the Sarapancha, Nizigarh, Seegarh, Balipasi, Bandhabhuin, Dimiria, Batisuan Gram Panchayat for information & necessary action. They are requested to display the advertisement in their office notice board for wide publication.

Principal 01-11-22
OAV, Subarnapali
Principal
OAV, Subarnapali
Pallahara

ODISHA ADARSHA VIDYALAYA SANGATHAN

GUIDELINES FOR ENGAGEMENT OF EMPLOYEES IN THE GIRL'S HOSTEL

The following employees will be engaged in the Girl's Hostels of the Odisha Adarsha Vidylayas for smooth running of the hostels.

1. Head Cook:

- Rs.3000/- per month
- Age-21 to 35 years should be preferred (because they will work in girl's hostel)
- Female cook will be taken for consideration.
- If somebody is trained in cookery, he/she will be given preference & due weightage.
- Head cook/ Asst. cook should himself/herself be perfectly hygienic in his/her dresses, cooking habits etc.
- The committee shall conduct physical cooking of some items & evaluate the deliciousness/consumption of time for preparation if the dishes/hygienic condition of cooking & select the best.
- The Head cook/Asst.cook must be well conversant to use LPG.

2 Assistant Cook:

- Rs. 2500/- per month (Revised Rs. 3630/-)
- Age- 21 to 32 years on the date of advertisement
- Having experience in cooking & other characteristics as specified above that of the head cook

3.. Chowkidar-cum-sweeper:

- Rs. 3000/- per month
- Age-21 to 32 years as on the date of advertisement
- Qualification: He must have passed HSC Examination

Duration of the engagement:-

For one year

Type of engagement:-

Contractual

On expiry of one year period of contractual engagement the fresh contractual engagement shall be made with a gap of at least one working day basing on the satisfactory performance of the employee.

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How remuneration will be released:-

After getting the engagement order from the Principal & joining in duty, the remunerations will be released through the school committee after his/her satisfactory performance. Acquittance Register will be maintained for the purpose.

Process of Engagement:-

- Advertisement will be published in local dailies.
- Fifteen days time may be given for inviting application from intending candidates.
- Preference shall be given to local candidates. If candidates are not available in that locality, then block will be taken as a unit.
- If still candidates are not available, then candidates from nearby blocks may be selected for the purpose but no one outside the district should be recruited against the posts stated above.
- Qualification for the different posts may be taken from the above list.

APPLICATION FORM FOR HEAD COOK/ASSISTANT COOK/CHOWKIDAR CUM SWEEPER

Name :- _____

Father's Name :- _____

Gender :- _____

Date of Birth :- _____

Marital Status :- _____

Religion :- _____

Qualification :- _____

Experience :- _____ (Attach certificate, if any)

Present Address :-

Permanent Address :-

Mobile no :- _____

Documents Submitted :-

Caste Certificate	<input type="checkbox"/>
Resident Certificate	<input type="checkbox"/>
Educational Qualification Certificate	<input type="checkbox"/>
Disability Certificate	<input type="checkbox"/>
Aadhar Card	<input type="checkbox"/>
Passport Photo	<input type="checkbox"/>

DECLARATION

I hereby declare that the above information is true and correct to the best of my knowledge and belief.

Date :- _____

Signature of Candidate

Place :- _____