



**NATIONAL INSTITUTE OF TECHNOLOGY, ROURKELA – 769 008 (ODISHA)
SPONSORED RESEARCH, INDUSTRIAL CONSULTANCY & CONTINUING EDUCATION**

NITR/SR/2022/Advt-22HS061/L/079, Dated: 24.02.2023

Applications are invited on prescribed format (On-line) for the temporary post of “Research and Documentation Associate” for the “**Centre of Excellence on Public Health Nutrition.**”, Department of Humanities and Social Sciences, National Institute of Technology Rourkela.

1.	Name of the Temporary Post:	Research and Documentation Associate
2.	Number of Positions	01
3.	Name of the Research Project:	Centre of Excellence (CoE) on ‘Public Health Nutrition’
4.	Name of the Sponsoring Agency:	UNICEF
5.	Tenure of the Project:	5 Years
6.	Tenure of the Assignment:	Initially contract will be given up to 31 st December, 2023, based on the performance contract will be extended further
7.	Duty Station and Reporting	The consultant to be stationed at Bhubaneswar and will be required to travel to intervention districts on need felt basis. Reporting: He/ She will be working under the direct supervision of Social Policy Specialist and Principal Investigator (CoE-PHN), NIT Rourkela.
8.	Job Description: <ul style="list-style-type: none"> • Adopt appropriate research methodology, in consultation with Finance Dept to prepare Child Budget Gender Budget, Nutrition Budget and SDGs Outcome budget. • Conduct evidence-based, policy-oriented, research as when required or requested by the department and UNICEF. • Collect edits, processes, and coordinates collection and collation of budget estimates. • Coordinate with all govt departments for their budget estimates and expenditures to prepare budget reviews/ analysis. • Arrange and conduct field interviews as appropriate to the study and programme 	

	<p>feedbacks, and records research data in accordance with specified protocol and procedures.</p> <ul style="list-style-type: none"> • Contribute to the development of training material and case studies for training courses. Support in organizing capacity-building programs. • Provide necessary information, statistics, and PowerPoint presentations for budget analysis activities. • Prepare policy briefs / analytical report for publication and dissemination. • Other tasks as assigned. 	
9.	Consolidated monthly Salary/ Fellowship:	Rs. 55,000/- per month
10.	Essential Qualifications and experience:	A master's degree in Social Sciences, Economics, Public Policy or another related field with at least two year of work experience and fluency in English
11.	Desirable Qualifications/ Experiences :	<ul style="list-style-type: none"> • PhD in Social Sciences and other related fields • Knowledge on quantitative and qualitative research methods. • Knowledge of Process documentation impact evaluation methods • Fluency in Odia
12.	Selection Process	Written Test and Personal Interview
13.	Accommodation:	NA

For technical information on the project, the candidate may contact the Principal Investigator at the following address:

Name : **Dr. Jalandhar Pradhan, Associate Professor**
 Address: Department of Humanities and Social Sciences,
 National Institute of Technology (NIT), Rourkela
 Rourkela- 769008.
 Telephone No: +91-661-246-4691 (office)
 E-mail: pradhanj@nitrkl.ac.in / jpp.pradhan@gmail.com

Date and Time for the Test/Online Interview: 8th March at 10:00 AM

Eligible candidates may apply within **5.03.2023, 2359 HRS**. The candidates are required to send the complete filled up application form along with a resume (Soft copy) to pradhanj@nitrkl.ac.in with a cc to coepn.nitr@gmail.com. The application form is available in the following link:

[http://nitrkl.ac.in/oldwebsite/Jobs_Tenders/5ProjectFellowships/Doc/JRF%20LS-PND-64\(2\).pdf](http://nitrkl.ac.in/oldwebsite/Jobs_Tenders/5ProjectFellowships/Doc/JRF%20LS-PND-64(2).pdf)

which must be filled by candidates and also required to attach photocopies of all supporting documents, research papers (if any) etc.

Candidates will build a **Single PDF** file; it is to be sent to Principal Investigator (pradhanj@nitrkl.ac.in with a cc to coephn.nitr@gmail.com) **on or before 05.03.2023, 2359 HRS.** The candidates are also required to produce relevant documents mentioned in the application form [such as original of all mark sheets and certificates, research papers (if any), experience certificate (if any) etc.] at the time of interview / joining. Selection / Joining will be cancelled in case of any suppression of information / document provided earlier.

Mere possession of minimum qualification does not guarantee invitation to the interview. Candidates will be short listed based on merit and need of the project. **The Shortlisted candidates called for the interview will be intimated by 6th March 2023.**

**Sd/-
Asst. Registrar (SR)**

Copy to:

- 1) All Heads of the Departments, NIT, Rourkela for publication on Departmental Notice Boards.
- 2) Dr. Jalandhar Pradhan, PI with a request to give wide publicity to advertisement.
- 3) Head of the Department, HS.
- 4) Project file.