



Hindustan Aeronautics Limited

Corporate Office :: Bangalore-560 001

APPLICATION FOR THE POST OF (PLEASE TICK)

- SECURITY OFFICER (GRADE-II)
- FIRE OFFICER (GRADE II)
- OFFICER (OFFICIAL LANGUAGE) (GRADE II)
- ASST. OFFICER (OFFICIAL LANGUAGE) (GRADE I)

Paste
Self-attested
Recent
passport size
photograph

(Last date for receipt of applications is 15.03.2023)

All fields are mandatory. Please read the detailed advertisement hosted on the HAL Website prior to filling up the form

1.	Name (IN BLOCK LETTERS)		
2.	Gender		
3.	Father's Name		
4.	Mother's Name		
5.	Spouse Name (if married)		
6.	Date of Birth & Age as on 15.03.2023	dd/mm/yyyy	Yrs. Mths.
7.	State of Domicile and Nationality		
8(a)	Email Id		

All correspondences to the candidates will be made via e - mail on the e - mail id provided by the candidate in the application blank. No other method of communication will be adopted.

8 (b)	Contact / Current Residential Address	Permanent Address

 Pin Code..... Phone No (with STD Code): Mobile No:	Pin Code..... Phone No (with STD Code): Mobile No:
9.	Nearest Railway Station (i.r.o the Contact/ Current residential Address)	
10.	Religion	
11.	Were you domicile of J&K during the period from 1.01.1980 to 31.12.1989? (<i>copy of Certificate to be produced at the time of Interview</i>)	Yes / No
12.	Circle the Category (<i>copy of Certificate to be produced at the time of Interview in case of SC/ST/OBC-NCL/EWS</i>)	SC / ST / OBC-NCL / GEN / EWS
13.	Are you a Person with Benchmark Disabilities (PwBD)? (<i>copy of Certificate to be produced at the time of Interview</i>)	Yes / No If yes, Nature of Disability _____ Percentage of Disability _____

14 (a)	Are you an Ex- Serviceman? <i>(If yes, please answer the following)</i>	Yes / No
	Date of Joining the Services	
	Date of Discharge from the Services	
	Rank at the time of discharge / release	
(b)	Are you Serving Officer in the Armed Forces? <i>(If yes, please answer the following)</i>	Yes / No
	Date of joining the Services	
	Present Rank	
	Date of Seniority in Present Rank	
	No. of completed years in the Current Rank as on 15.03.2023	
	Have you forwarded your application through Proper Channel?	Yes / No
Serving Officers who forward their application through proper channel are required to send a photo copy of the application to the address mentioned in the Detailed Advertisement.		

(c)	Do you possess valid Heavy Transport Vehicle (HTV) Licence (applicable only for the post of Fire Officer)	Yes / No If Yes, please provide: a. Date of Issue : _____ b. Valid Till : _____
15.	Have you been interviewed by HAL any time earlier? <i>(If yes, please give the details of the post for which you have been interviewed as also date/year/venue)</i> If Yes: Post Interviewed: _____ Date of Interview: _____ Venue of Interview: _____	Yes / No ----- ----- ----- -----
16.	Are any of your close relatives working in HAL? If yes, provide details of Name, Designation, Division, etc.	Yes / No
17.	Have you ever been a Member/Worker of any Political Party/ Organisation or Participated in any Political activities? If 'Yes' please give the following details : a) Name of the Political Party/ Organisation: b) Particulars of Political Activity (if any): c) Period of Membership (from year) / year of participation in Political Activity : d) Nature of participation in Political Activity e) Office, if any, held in Political Party	Yes / No

18. EDUCATIONAL QUALIFICATION: (Academic and Professional –from SSLC onwards)

Name of Qualification with specialization wherever applicable	Institution / University/ Board	Nature of the Course (Full Time/ Part Time/ Correspondence	Duration of the Course	Subjects / Specification	Class / Division	Month & Year of Passing	Maximum Marks	Marks Obtained	% of Marks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)

(Note: Please give full & complete information. Use separate sheets if required)

19. Details of Training undergone in the last 5 years:

Name of Program	Institution / Organisation	Duration of the Training	
		From (dd/mm/yy)	To (dd/mm/yy)
(1)	(2)	(3)	(4)

(use separate sheets, if required)

20. Professional Experience as a Trainee (if applicable)

(chronological order) : (use separate sheets, if required)

Sl. No	Designation	Name of the Organisation	Central Govt/ PSU / Private	Date of Joining as Trainee		Pay Scale	Gross Pay	Reasons for Leaving
				From (dd/mm/yy)	To (dd/mm/yy)			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)

(Note: Please give complete details for the experience profile like Date, Month & Year. Use separate sheets if required)

21. Professional Experience from the First Job onwards to Current Job [excluding the period of Training] (chronological order) : (use separate sheets, if required)

Sl. No	Designation	Name of the Organisation	Central Govt./ PSU / Private	Date of Joining		Pay Scale	Gross Pay	Reasons for Leaving
				From (dd/mm/yy)	To (dd/mm/yy)			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)

Note: (i) The period of training undergone by a candidate in a Private Company is not reckoned for calculating the Post Professional Qualification Experience.

(ii) Candidates are required to carefully indicate details at Sl.No.20 & 21 only as per the Documentary Proof available with them. The same are subject to scrutiny/ verification at a later stage of selection.

22. No. of years of Post Professional Qualification Experience you possess (in completed years):
 _____ Years _____ months (as on 15.03.2023)

23. Present Scale of Pay _____

Basic Pay _____ Dearness Allowance(DA) _____ Gross Pay _____

HRA _____ Grade Pay(if applicable) _____ Other Allowances _____

Gross Salary per month _____ CTC Per Annum _____

24. Date of Seniority (From Date in Present Grade / Post) (for PSU/ Government employee):

25. Candidates working in Central Government/State Government/ Public Sector Enterprises are requested to separately furnish the Scale of Pay (in Executive Cadre) existing in their Organisation

26. If selected, how soon can you join? _____

27. Are you willing to be posted anywhere in India Yes / No

28. Have you taken VRS from any PSU /Government Organisation? Yes / No
 If yes, Please mention date of VRS _____ and the amount received as Ex-gratia: _____

29. **Pen picture details (Applicable only for Grade II posts) (To be typed in about 500 words on a separate sheet and enclosed to the application with your name legibly written on the top of the paper)**

(i) Detailed Picture of the current position held.
 (ii) Pen picture of Professional experience, achievements & significant contribution in the field.

[Candidates may please note that the above information will be scrutinised at a subsequent stage of selection to assess the nature and relevance of experience of shortlisted candidates].

30. Details of Application Fee paid through **Challan** to the HAL Recruitment A/C No. **41496209808** (i.e Application Fee of Rs. 500/- (inclusive of GST of 18%) & applicable Bank charges)

Name of SBI Branch / Bank	Branch Code	Date	Amount
			Rs. 500/- + (applicable Bank charges)

(Original Challan "HAL Copy" to be enclosed with the application)

I hereby declare that the above statements are true and complete to the best of my knowledge and belief. I understand that in the event the information is found to be false or incorrect, my candidature/appointment may be considered as terminated without any notice.

Place:

Signature of the Candidate

Date :

Note: The candidate is required to fill up all the columns. In the event of failure to enclose/ fill up the aforesaid details (including details sought at sl. No.29 above) the application form will be summarily rejected. The candidate should not attach any documents with the application blank other than the specified one in the application blank. The Original Certificates will however be scrutinized/ verified at the time of interviews.

Challan



भारतीय स्टेट बैंक
State Bank of India

Candidate Copy

Bank use only	SBI Branch Name:	
	SBI Branch Code:	
	SBI Bank Journal No.:	
	SBI Bank Journal Date:	

Post Applied for: _____

Name of the Candidate: _____

Address of the Candidate: _____

Paid into the Credit of
"Hindustan Aeronautics Limited - Recruitment Account"
with the A/c No. 41496209808 (IFSC Code: SBIN0009077)

State Bank of India
Industrial Finance Branch, Residency Road,
Bangalore - 560 025.

SI No.	Particulars	Amount
1	Application Fee	500
2	Bank's Commission (Applicable charges)	
Total :		

Signature of Remitter / Applicant

Received the above amount in Rupees _____
only _____

Date:

Signature of Receiving authority

Accepted to all the Branches of State Bank of India

Challan



भारतीय स्टेट बैंक
State Bank of India

HAL Copy

Bank use only	SBI Branch Name:	
	SBI Branch Code:	
	SBI Bank Journal No.:	
	SBI Bank Journal Date:	

Post Applied for: _____

Name of the Candidate: _____

Address of the Candidate: _____

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Challan



भारतीय स्टेट बैंक
State Bank of India

Bank Copy

Bank use only	SBI Branch Name:	
	SBI Branch Code:	
	SBI Bank Journal No.:	
	SBI Bank Journal Date:	

Post Applied for: _____

Name of the Candidate: _____

Address of the Candidate: _____

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