



Odisha State Health & Family Welfare Society
Dept. of Health & Family Welfare, Govt. of Odisha
Annex Building of SIH&FW, Nayapalli, Unit-8, Bhubaneswar-751012, District-Khordha (Odisha), Phone/Fax: 0674- 2392480/79, E-mail Id- hrdnrhm1@gmail.com



Advt. No.:- 13/23

CONTRACTUAL APPOINTMENT

Date:- 20.06.2023

Applications are invited from eligible candidates for filling up of the following positions under National Health Mission, Odisha on contractual basis with monthly remuneration as noted against each and subject to renewal as per the terms and conditions of OSH&FW Society. These positions are purely temporary and co-terminus with the scheme. Lower age limit for all the positions is 21 years as on dtd. 01.06.2023.

Sl. No.	Name of the Position	No. of Vacancy	Remuneration (in Rs.), Performance Incentive & other allowances as admissible
01	Management Consultant – (HR) Category-I	01	Rs.68,755 /-+ PI
02	Management Consultant – (Quality Assurance) Category-I	01	Rs.68,755 /-+ PI
03	Management Consultant – (HR) Category-II	01	Rs.60,144/-+ PI
04	Management Consultant – (Quality Assurance) Category-II	01	Rs.60,144/-+ PI

Interested candidates can log on to www.nhmodisha.gov.in for details of vacancy, eligibility criteria, age & selection procedure etc. Online application form will be available **from 21.06.2023 to 30.06.2023 by 11.59 P.M. Last date for receipt of the System Generated Application duly signed by the candidate along with self attested copies of all supportive documents is 07.07.2023 (by 5.30 P.M.).**

The authority reserves the right to cancel this advertisement or modify the terms and conditions of this advertisement and the recruitment criteria at any stage of recruitment process without assigning any reason thereof.

Sd/-
**Mission Director, NHM,
Member Secretary, OSH&FWS, Odisha.**

**Advt. No.:- 13/23****CONTRACTUAL APPOINTMENT****Date:- 20.06.2023**

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Sl. No.	Name of the Position	No. of Vacancy	Upper Age Limit as On dtd 01.06.2023	Remuneration (in Rs.), Performance Incentive (P.I.) & other allowances as admissible	Eligibility Criteria
01	Management Consultant - (HR) Category-I	01	Up to 45 Years	Rs.68,755 /-+PI	<p>Educational Qualification:-The candidate must have passed Master Degree in Business Administration with specialization in Human Resource Management or P.G. Diploma in Business Administration with specialization in Human Resource Management from a recognized Institution /University with minimum of 60% marks.</p> <p>OR</p> <p>The candidate must have passed Master Degree/ PG Diploma in Personnel Management & Industrial Relation or HR Management or Personnel Management or Personnel Management & HRD from a recognized Institution / University with minimum of 60% marks.</p> <p>All the above courses must be of 2 (two) years of course duration.</p> <p>Experience:- The candidate must have 10 (ten) years of experience in HR planning & mapping, recruitment & selection, performance management system, performance appraisal system, contract management & renewal, statutory provisions relating to HR, grievance handling & change, conflict management in Government / Govt. PSUs or Corporations/ Organisations or Bodies funded by Government / Reputed Private Organisation.</p>

Sl. No.	Name of the Position	No. of Vacancy	Upper Age Limit as On dtd 01.06.2023	Remuneration (in Rs.), Performance Incentive (P.I.) & other allowances as admissible	Eligibility Criteria
02	Management Consultant - (Quality Assurance) Category-I	01	Up to 45 years	Rs.68,755 /+ PI	<p>Educational Qualification:-The candidate must have passed in any of the following subjects from an accredited University (UGC approved) or Institute (AICTE approved) with minimum 60% marks :-</p> <ul style="list-style-type: none"> i. Master Degree in Public Health / Post Graduate Diploma in Public Health Management. ii. Master Degree in Social Science with minimum 1 year Certificate course or Diploma course in Health Care Quality management. iii. Post Graduate Degree in Hospital Management. iv. Post Graduate Degree in Hospital Administration. v. Master Degree in Hospital Administration / MBA in Hospital Administration. vi. Post Graduate Degree in Hospital & Health Management. vii. Post Graduate Degree in Hospital & Health Administration. viii. Post Graduate Diploma in Hospital Management. ix. Post Graduate Diploma in Hospital Administration. x. Post Graduate Diploma in Hospital & Health Management. xi. Post Graduate Diploma in Hospital & Health Administration. <p>All the above courses must be of 2 (two) years of course duration.</p> <p>Experience:-S/he must have minimum 10 (ten) years of experience in health sector. The candidate must also have working knowledge of computer.</p>

Sl. No.	Name of the Position	No. of Vacancy	Upper Age Limit as On dtd 01.06.2023	Remuneration (in Rs.), Performance Incentive (P.I.) & other allowances as admissible	Eligibility Criteria
03	Management Consultant - (HR) Category-II	01	Up to 45 years	Rs.60,144 /-+PI	<p>Educational Qualification:-The candidate must have passed Master Degree in Business Administration with specialization in Human Resource Management or P.G. Diploma in Business Administration with specialization in Human Resource Management from a recognized Institution /University with minimum of 55% marks.</p> <p>OR</p> <p>The candidate must have passed Master Degree/ PG Diploma in Personnel Management & Industrial Relation or HR Management or Personnel Management or Personnel Management & HRD from a recognized Institution / University with minimum of 55% marks.</p> <p>All the above courses must be of 2 (two) years of course duration.</p> <p>Experience:- The candidate must have 5 (five) years of experience in HR planning & mapping, recruitment & selection, performance management system, performance appraisal system, contract management & renewal, statutory provisions relating to HR, grievance handling & change, conflict management in Government / Govt. PSUs or Corporations/ Organisations or Bodies funded by Government / Reputed Private Organisation.</p>

Sl. No.	Name of the Position	No. of Vacancy	Upper Age Limit as On dtd 01.06.2023	Remuneration (in Rs.), Performance Incentive (P.I.) & other allowances as admissible	Eligibility Criteria
04	Management Consultant - (Quality Assurance) Category-II	01	Up to 45 years	Rs. 60,144/-+ PI	<p>Educational Qualification:-The candidate must have passed in any of the following subjects from an accredited University (UGC approved) or Institute (AICTE approved) with minimum of 55% marks :-</p> <ul style="list-style-type: none"> i. Master Degree in Social Work. ii. Master Degree in Public Health. iii. Post Graduate Diploma in Public Health Management. iv. Post Graduate Degree in Hospital Management. v. Post Graduate Degree in Hospital Administration. vi. Master Degree in Hospital Administration / MBA in Hospital Administration. vii. Post Graduate Degree in Hospital & Health Management. viii. Post Graduate Degree in Hospital & Health Administration. ix. Post Graduate Diploma in Hospital Management. x. Post Graduate Diploma in Hospital Administration. xi. Post Graduate Diploma in Hospital & Health Management. xii. Post Graduate Diploma in Hospital & Health Administration. <p>All the above courses must be of 2 (two) years of course duration.</p> <p>Experience: - S/he must have minimum 05 (five) years of experience in health sector.</p> <p>The candidate must also have working knowledge of computer.</p>

N.B.:-

Age Relaxation and Additional Weightage of Marks applicable for the eligible applicants who are employees of the OSH&FW Society.

- a) To avail the benefit of age relaxation and weightage, employee concerned should have completed at least three terms of contractual services (11 months each) under the OSH&FW Society.
- b) The remarks recorded in PAR of the employee concerned must be “Outstanding” or “Very Good” for the preceding 03 (three) terms of contractual services under the OSH&FW Society.
- c) The age relaxation for the applied post in respect of the employee of the OSH&FW Society shall be allowed @ 1 year for each contractual term of service in the Society upto a maximum of 10 years, over and above the maximum age limit prescribed in the Advertisement for the said post, subject to an upper age ceiling of 55 years.
- d) Candidate who is an employee of the OSH&FW Society and has cleared all the steps in the recruitment process upto the final level of selection shall be eligible for award of grace marks to the extent of 01 percentage of the total marks of examinations for each completed term of services in the Society upto a maximum of 10 percentage of the total marks which shall be added to the total marks secured by the said employee.
- e) All the above provisions shall also be applicable for only one member of the family of a deceased employee of the OSH&FW Society, if eligible, as would have been applicable to the employee concerned.

General information and Instructions:-

- i. The above positions are purely temporary and co-terminus with the scheme. Canvassing in any form will render the candidate disqualified for the position.
- ii. Details of vacancy, eligibility, age, selection procedure etc. can be downloaded from the official website (www.nhmodisha.gov.in).
- iii. The applications received for the above positions will be scrutinized and the database will be uploaded in the above official website for invitation of objection. Candidates are required to visit official website:
- www.nhmodisha.gov.in at regular intervals for any notification, updates, results etc. relating to recruitment.
- iv. Candidates will be selected on the basis of selection process as applicable. Only shortlisted candidates will be called for participation in the selection process.
- v. Candidates, who are already working in Health Department either on regular or on contractual basis, have to submit No Objection Certificate from the employer (appointing authority) at the time of submission of application. NOC issued by any other authority other than appointing authority will not be accepted. NOC must be specific for the post, S/he applying and must be issued subsequent to issue of the advertisement.
- vi. **Interested candidates fulfilling the eligibility criteria are to apply online through the above said website. Online application form will be available from 21.06.2023 to 30.06.2023 till 11.59 P.M. System Generated Application form duly signed by the candidate along with self attested photocopies of all certificates and Mark sheets, in support of age, qualification and experience shall however be sent to the “Mission Directorate (NHM), Annex Building of SIH&FW, Nayapalli, Unit-8, Bhubaneswar-751012, District-Khordha (Odisha)” so as to reach us on or before 07.07.2023 (by 5.30 P.M.) through Regd. Post / Speed Post / Courier only and the envelope containing the application should be superscribed clearly name of the post applied for. Candidates are required to send separate application form along with all supporting documents for each post in separate envelope, if apply for more than one post.**

- vii. The candidate has to exhibit requisite documents / experience certificates which shall clearly establish his/her eligibility as per conditions as above, without which his/her candidature shall be rejected. The experience certificate of the Employer/s must clearly specify the period of incumbency, name of the post and nature of responsibility.
- viii. In case the marks obtained are in the form of CGPA, OGPA, DGPA, GPA, CPI etc., a certificate for conversion as applicable to percentage of marks shall be submitted at the time of submission of application form. Certification towards AICTE / UGC recognition of Institutions / Universities shall also be submitted at the time of submission of application form, wherever applicable, without which the application shall not be considered & shall be rejected.
- ix. Candidates who are over aged, under qualified, not having requisite percentage of marks, not having requisite experience etc. need not apply.
- x. Incomplete application in any form will be rejected. Non submission of certificate/documents along with the online application shall be liable for rejection.
- xi. If any candidate is found to have suppressed any material information or furnished false information / documents, his/her case shall not be considered for the post applied for and in case already engaged on the basis of the said information / documents, his / her service shall be terminated from the Society forthwith. Candidates who have been disengaged earlier from the OSH&FW Society on administrative ground such as disobedience / poor performances / misbehavior / criminal activity etc. are not eligible to apply.
- xii. **This office will not be held responsible for any postal delay. No application will be entertained after dtd. 07.07.2023 (5.30 P.M.). No personal correspondence / queries will be entertained. All communication will be made through E-mail / official website / SMS.**
- xiii. The candidates securing 50% and more marks in Final Panel Merit list shall be kept in the Panel with the validity of 01 year from the date of its approval. The panel for above positions shall also remain valid for similar post /s in other programmes under NHM ambit with same educational qualification and same remuneration, as will be decided by the Society.
- xiv. Number of vacancies / remuneration as mentioned under this advertisement may vary at the time of actual engagement.
- xv. The authority reserves the right to modify or cancel the recruitment criteria of all the positions/ applications at any stage of recruitment process without assigning any reason thereof.
- xvi. The result will be published in the official website of NHM, Odisha.

Sd/-
**Mission Director, NHM,
Member Secretary, OSH&FWS, Odisha.**

Sl. No.	Name of the Position	Selection Procedure (Advt. No. 13/2023)
01	Management Consultant - (HR) Category-I	<p>Selection Procedure:- Application Invitation (Interview)</p> <p>A list of eligible applicants, fulfilling the eligibility criteria shall be prepared. All shortlisted candidates shall be called for Interview. The Final merit list shall be prepared as per the marks secured in Interview. The candidates securing 50% and more marks in Final Merit list shall be kept in the Panel with the validity of 01 year from the date of its approval.</p>
02	Management Consultant- (Quality Assurance) Category-I	<p>Selection Procedure:- Application Invitation (Interview)</p> <p>A list of eligible applicants, fulfilling the eligibility criteria shall be prepared. All shortlisted candidates shall be called for Interview. The Final merit list shall be prepared as per the marks secured in Interview. The candidates securing 50% and more marks in Final Merit list shall be kept in the Panel with the validity of 01 year from the date of its approval.</p>
03	Management Consultant - (HR) Category-II	<p>Selection Procedure:- Written Test (MCQ) and Interview</p> <p>All the eligible applicants, fulfilling the eligibility criteria as per the advertisement, shall be called for Written Test. A list of candidates securing 50% and more marks in Written Test shall be prepared. From amongst the said list, 10 times of number of vacancies from the top of the merit list of Written Test shall be called for Interview. However, the final merit list of the candidates shall be prepared by adding the marks secured in both Written Test and Interview. The candidates securing 50% and more marks in Final Panel Merit list shall be kept in the Panel with the validity of 01 year from the date of its approval.</p>
04	Management Consultant- (Quality Assurance) Category-II	<p>Selection Procedure:- Written Test (MCQ) and Interview</p> <p>All the eligible applicants, fulfilling the eligibility criteria as per the advertisement, shall be called for Written Test. A list of candidates securing 50% and more marks in Written Test shall be prepared. From amongst the said list, 10 times of number of vacancies from the top of the merit list of Written Test shall be called for Interview. However, the final merit list of the candidates shall be prepared by adding the marks secured in both Written Test and Interview. The candidates securing 50% and more marks in Final Panel Merit list shall be kept in the Panel with the validity of 01 year from the date of its approval.</p>