



**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, KENDRAPARA  
(ESTABLISHMENT SECTION)**

Email: - [estt.kpd@gmail.com](mailto:estt.kpd@gmail.com)

Letter No. 1427 /Estt./ Date. 8 . 8 .2023

To

**The District Informatics Officer (NIC),  
Kendrapara.**

Sub:-

Regarding upload of advertisement for engagement of retired Group-"C" Staffs  
in the district website.

Sir,

In enclosing herewith the advertisement for engagement of retired Group-"C" Staffs  
in the District Revenue Administration, Kendrapara for the vacancy positions against the existing  
sanctioned strength, I am to request you to upload the advertisement in the district website for  
wide circulation.

**Encl:- As above**

Yours faithfully,

  
Addl. District Magistrate,  
Kendrapara



**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, KENDRAPARA  
(ESTABLISHMENT SECTION)**

Email: - [estt.kpd@gmail.com](mailto:estt.kpd@gmail.com)

No. 1424 / Estt. / Date. 08 . 08 . 2023

1. Application in prescribed format are invited from eligible retired Group-C employees for appointment for the post of JRA (Group-"C") purely on consolidated remuneration basis under the District Revenue Administration, Kendrapara as mentioned below:

Sl. No.	Name of the Office	Jr. Revenue Assistant (Required Staff)	Total
1.	All Offices under District Revenue Administration, Kendrapara	22	22

2. The decision of the Selection Committee as to the result of the interview shall be final.
3. The last date of receipt of the Application:- **23.08.2023**

**TERMS AND CONDITION OF APPOINTMENT:**

- The re-engagement in respect of retired Group-"C" employees shall be made initially for period of one years, which may be further extended for subsequent period of two years with spells of one year each subject to satisfactory performance up to a total period of four years not beyond the age of 64 years of age in any case or till the posts are filled up by regular process whichever is earlier.
- Re-engaged employees will be entitled to pay and other allowances as determined by the Administrative Department/ Appointing Authority with the concurrence of the Finance Department.
- Re-engaged employees shall be governed by the provisions of Odisha Government Servants Conduct Rules, 1957 and shall be liable to be proceeded against for their misconduct, omission and commissions as per the provisions under the Odisha Pension Rules, 1962.
- The re-engagement can be terminated at any time by the Competent Authority due to unsatisfactory performance of any of the re-engaged employees by giving one month notice. On the contrary if any re-engaged employees desires to resign he/ she shall do so by giving one month's written notice to the competent authority.

Contd...P/2



**ELIGIBILITY:-**

i) The engagement of Group-C staffs who have retired from Government services on attaining the age of superannuation and below the age of sixty five years having good service records and are physically fit shall be eligible to be considered for reengagement.

(ii) The retired Group-C employees against whom departmental proceedings or criminal cases are contemplated / pending or who have been penalized for misconduct during the period of preceding five years will not be eligible for consideration.

**PAY AND OTHER ALLOWANCES:-**

1. The monthly consolidated remuneration will be fixed as per Finance Department O.M. No.7022/F dated 17.03.2018 which have been revised by the Finance Department O.M. No, 24533/F dated 29.09.2022.

**GENERAL**

- Applications complete in all respects, must be addressed to the Collector and District Magistrate, Kendrapara, PIN-754211 only by Registered Post or Speed Post so as to reach this office on or before **23.08.2023**.
- Incomplete or defective applications and applications received after due date shall be summarily rejected. No correspondences in this regard shall be entertained.
- The selected candidates must physically fit and shall be required to produce fitness certificate from a registered medical practitioner.
- List of eligible applicants shall be published in the District website/ Office Notice Board.
- An interview as well as physical verification of the documents will be made by the selection committee for the selection of the candidates at the time of selection.
- The undersigned reserves every rights to reject the notification without assigning any reason thereof.

By order of the Collector

  
Addl. District Magistrate,  
Kendrapara

Memo No. 1425 /Estt./Dt. 08.08.2023

Copy to District Office Notice Board of All Tahasil Offices/ All Block Offices for information.

  
Addl. District Magistrate,  
Kendrapara

Memo No. 1426 /Estt./Dt. 08.08.2023

Copy submitted to the Under Secretary to Board of Revenue, Odisha, Cuttack/ Under Secretary to R.D.C (CD), Cuttack/ Under Secretary to Revenue and Disaster Management Department, Odisha, Bhubaneswar for kind information and necessary action.

  
Addl. District Magistrate,  
Kendrapara

**APPLICATION FORM FOR ENGAGEMENT OF OSD (GR.-"C") IN THE DISTRICT REVENUE  
ADMINISTRATION, KENDRAPARA.**

1. ✓ Name :
2. Father's/ Husband's Name :
3. Permanent Address :
4. Present Address :
5. Home District & Sub-Division :
6. Date of Birth :
7. Educational Qualification :
8. Telephone/ Mobile No./E-mail Address :
9. Name of the Office & designation of the post  
last held with date & duration :
10. Date of entry into Government Service :
11. Date of retirement  
(copy of retirement order may be enclosed) :
12. Last Pay drawn (Level/ Grade Pay)  
(proof to be attached) :
13. Whether any Criminal Case or Vigilance  
Enquiry or Departmental Proceeding was  
initiated against or is pending against the  
applicant. If yes, did it led to conviction of  
imposition of punishment or it is still  
pending? Give details :
14. Operational Computer knowledge to work in  
OSWAS system:- Mention (Yes/No.) :
15. Any other relevant information :
16. Fitness certificate from a registered medical  
practitioner is to be attached :

**DECLARATION**

I Sri/ Smt. \_\_\_\_\_ Son/ Wife of  
\_\_\_\_\_ do hereby solemnly declare that the information  
furnished above are true to the best of my knowledge. If at any time, the information furnished above is  
found to be incorrect, I will be disengaged from re-employment.

Place:

Date:

**Full Signature of the Applicant**





## OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, KENDRAPARA

### NOTICE

Engagement of retired Government employees from among the Ministerial Staff (Gr.-"C") against the vacant post of Junior Revenue Assistant on contractual basis in the offices under District Revenue Administration, Kendrapara.

No. 1417 /Estt./ Dated: 08 . 08 . 2023

Applications are invited from the willing retired Ministerial Staff Gr.-"C" (only Superannuated Staff) in the enclosed format for re-engagement of 22 (twenty two) numbers of O.S.D. in the offices under District Revenue Administration, Kendrapara against the vacant post of Junior Revenue Assistant on contractual basis for one year and can be extended for subsequent period of two years with spells of one year each subject to satisfactory performance up to a total period of four years not beyond the age of sixty five years of age in any case or till the vacancies are filled up by the regular process, whichever is earlier. The retired Ministerial Staff not above the age of 64 years may submit the application in the prescribed form to the Collector, Kendrapara by Registered Post/ Speed- Post so as to reach on or before **23.08.2023**.

Guidelines regarding criteria and terms and conditions laid down vide G.A. Department Resolution No. 23750/Gen., dated 27.08.2014 and the application forms may be downloaded from this Office Website: [www.kendrapara.nic.in](http://www.kendrapara.nic.in)

Sd/-  
Collector, Kendrapara