

# Office of the Collector & District Magistrate, Nuapada

(ST & SC Dev. Section)

No. 2894 / SSD, Dt. 22-09-2023

## NOTIFICATION

Application are hereby invited from the eligible candidates and Retired Teachers of Nuapada District for the following posts for engagement as Guest Teachers on purely Temporary basis with Honorarium maximum up to Rs.12,000/- for Elementary Level and Rs.16,000/- for Secondary Level in a month in different SSD, Schools of Nuapada District.

Sl. No.	Name of the Post	Number of Vacancies	Eligibility
1	MCT	20	Matriculation/ +2 Arts/ Science with minimum 50% marks in Aggregate with CT
2	TGT, Arts.	03	BA with minimum 50% Marks in Aggregate with B.Ed.
3	TGT (PCM)	01	B.Sc. with minimum 50% Marks in Aggregate with B.Ed.
4	TGT (CBZ)	01	B.Sc. with minimum 50% Marks in Aggregate with B.Ed.

**The School wise vacancy position has been enclosed at Annexure-I**

Interested candidates are required to apply on the Bio-Data form (in Annexure-I) along with a set of Self attested copies of Academic Qualification Certificates with Mark Sheets, Experience Certificates (if any) to the District Welfare Officer, Nuapada by Speed Post/ Registered Post only on or before 05-10-2023 The application received after the due date will not be entertained. The applicant should super scribe on the top of the Envelop as **"APPLICATION FOR THE POST AS ABOVE FOR GUEST TEACHER"**.

After scrutiny of the Certificates, the eligible candidates will be informed to attend the Walk-in-Interview to be taken up by a selection committee of Experts comprising of DWO, CI of Schools, DI of Schools, HM of the School and a subject Teacher through District website i.e. [www.nuapada.nic.in](http://www.nuapada.nic.in) to attend the Interview. After the Walk-in-Interview the selected candidates will also be intimated through District website for their engagement.

The maximum age limit of disengagement for the guest faculty shall be 62 (Sixty-Two) and the retired teachers engaged as the Guest Faculty under the provision will be disengaged on attaining the age of 65 (Sixty-Five).

**The duties, terms and conditions for the posts is hereunder (See Page 2 & 3)**

#### **A. Duties and Responsibilities of Guest Faculty :**

**Teachers appointed as Guest Faculty will discharge the following duties :**

- a) Teaching of concerned subject as per Syllabus.
- b) Timely correction of class and home assignments, test papers, projects etc.
- c) Setting of question papers for various tests and exams.
- d) Preparation of lesson plans and maintaining academic record of students.
- e) Preparing students for curricular/ co-curricular activities etc.
- f) Performing invigilation duty/ evaluation work as and when assigned.
- g) Any other work as to be assigned by the Headmaster/ Principal.

#### **B. Terms and Conditions :**

- a) Guest Teacher engaged would have no claim or right for appointment on a regular basis nor will they be a part of the cadre of teachers of SSD Deptt.
- b) Working hours and period of duration shall be as per the school time table.
- c) The engagement of these Guest Teachers will automatically come to an end once a regular/ contractual teacher is appointed / engaged against the vacant post or as and when the appropriate authority decides.
- d) The Guest Teacher so engaged shall also be entrusted with correction and evaluation work of the concerned subject in the school and he/she will not be entitled for extra honorarium for such work.
- e) The performance of the teacher will be reviewed on regular basis. If any teacher is found to be non-performing or engaged in activities leading to misconduct he/ she shall be disengaged by the appropriate authority under intimation to District Welfare Officer.
- f) The Maximum age for Guest Teacher at the time of disengagement shall be 62 (Sixty-Two) and the retired teacher engaged as Guest Teacher shall be disengaged on attaining the age of 65 (Sixty-Five).
- g) A Guest Teacher un-authorizedly remaining absent and not taking classes for a continuous period of 15 days or more deemed to be terminated and he/ she shall never be entertained further.

#### **C. Eligibility Criteria :**

- a) For Class I to VII – Matric/ +2 Arts/ Science with minimum 50% marks in aggregate with CT.
- b) For Class VIII to X – BA / B.Sc. with minimum 50% marks in aggregate with B.Ed.
- c) Preference will be given to the retired teachers and candidates having teaching experience.

**D. Honorarium :**

- a) A Guest Teacher will be paid Honorarium not exceeding Rs.12000/- in a month for elementary level and Honorarium not exceeding Rs.16000/- in a month for Secondary Level.

**E. Documents required :**

- a) Self attested Xerox copies of all the Certificates and Mark Sheets from HSC onwards along with the filled in application form (Annexure-I)
- b) Two recent color Passport Size Photographs of the candidate, one is to be pasted on the application form and another one in separate envelop to be enclosed along with the documents.
- c) All the Original Certificates and Mark Sheets from HSC onwards must be verified with the candidates for verification at the time of Walk-in-Interview.
- d) If any candidate has experience in his/ her concerned field or in any reputed institutions the Certificate in original must be produced before the Committee.
- e) One identity and address proof of the candidate is to be submitted.
- f) Self attested, Xerox copy of Aadhar Card and front page Bank Passbook.
- g) Valid Residential Certificate of Nuapada District issued on or after 01.01.2023 must be produced along with documents.


**F. Mode of Selection :**

- a) Preference will be given to the retired teachers and candidates having teaching experience.
- b) The entire selection procedure will be decided by the Selection Committee.
- c) The Selection Committee will select the candidates with reference to the eligibility criteria as mentioned in this Notification and as per following norms :
  - i. 50% career weightage (50 marks) – 1<sup>st</sup> Div. = 50 Marks, 2<sup>nd</sup> Div. with minimum 50% marks = 30 Marks.
  - ii. 30% teaching experience (30 Marks) = 1 Year-10 Marks, 2 Years-20 Marks, 3 Years and above-30 Marks
  - iii. 20% interview – 20 Marks
  - iv. Total – 100 Marks

Ten (10) months of teaching experience should be treated as a year and 10 marks will be awarded for each year of experience with minimum limitation of 30 marks. Candidates having more than 3 years of experience will be limited to 30 marks.

If the total marks scored by two or more candidates in computation of marks by Selection Committee gets equal, candidates scoring higher percentage of marks in CT or B.Ed. as the case may be will get preference.

- d) Selected candidates will have to perform his / her duties by abiding all the rules and regulation of a residential school managed by ST & SC Dev. Deptt., Govt. of Odisha.
- e) The undersigned reserves right to cancel the interview in part / whole and disengage the candidature without prior notice or assigning any reason thereof.
- f) No T.A / D.A will be given for attending this interview.

  
Collector & District Magistrate  
Nuapada

Memo No...2895

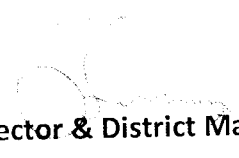
Date...22-09-2023

Copy along with enclosures submitted to the Sub Collector, Nuapada for kind information and publication.

Copy along with enclosures submitted to all the Block Development Officers of Nuapada District for kind information with a request to publish the Notification in the Block Offices as well as concerned GPs.

Copy forwarded to the C.I of Schools (SSD), Kalahandi/ D.I of Schools (SSD), Nuapada for information and necessary action.

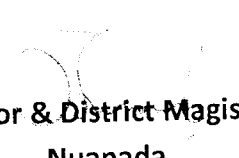
Copy to Office Notice Board.

  
Collector & District Magistrate  
Nuapada

Memo No...2896

Date...22-09-2023

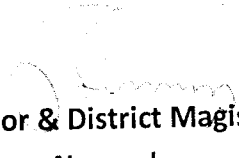
Copy along with enclosures forwarded to the DIO, NIC, Nuapada for information. He is requested to please publish the Notification in the District website [www.nuapada.nic.in](http://www.nuapada.nic.in) for wide publication.

  
Collector & District Magistrate  
Nuapada

Memo No...2897

Date...22-09-2023

Copy submitted to the Joint Director, ST & SC Dev. Deptt., Odisha for kind information with reference to Deptt. Letter No.364/ Dated 13.01.2023.

  
Collector & District Magistrate  
Nuapada

**APPLICATION FORM FOR GUEST TEACHERs IN DIFFERENT SSD SCHOOLS UNDER ST & SC  
DEVELOPMENT DEPARTMENT OF NUAPADA DISTRICT**

**POST APPLIED FOR MCT/IAC/ISC CT/TGT (Arts) / TGT (Science)**

: .....(mention subject)

NAME OF THE SCHOOL OPTED FOR:

1. .... 2. .... 3. ....

1. Name of the Candidates:

.....

2. Fathers /Husbands Name:

.....

3. Address for Correspondence: At: .....PO: .....

PS: .....Dist: .....

4. Permanent Address: At: .....PO: .....

PS: ..... Dist. ....

5. Contact Number (Whats App): ..... Any alternative Number: .....

6. Date of Birth: ...../...../.....

(In figure).....

7. Nationality: ..... Caste: UR ☐ /OBC ☐ / SC ☐ / ST ☐

8. Sex: Male ☐ / Female ☐ Marital Status: Married ☐ /Unmarried ☐

9. Educational Qualification:

Qualification	Subjects Token	Name of the Board/University	Year of passing	Maximum Mark	Marks Obtained	% of Marks	Career Marks
HSC							
+2 Sc/Arts							
Graduation							
B.Ed.							
C.T							
OTHERS							

10. Experience in the field of Teaching from any recognized institute / State Board institute.

11. Any Correspondence will be made through district website [www.nuapada.nic.in](http://www.nuapada.nic.in) only.

12. **Declaration:** I do hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I have read the details in the Notification and do hereby declare that I fulfill all the conditions of eligibility prescribed. In case of any of the statement / particulars is /are found to be given wrong during or after the selection, my candidature for the said post will be cancelled / forfeited by the authority.

Date:

Place:

Full Signature of the Candidate

Vacancy Position of Guest Teachers(MCT) in the SSD Schools of Nuapada District				
Sl.No.	Name of the School	Name of the Block	No. of Vacancy	Remarks
1	2	3	4	5
1	Michhapali Sevashram	Komna	1	
2	Kholigaon Sevashram	Komna	1	
3	Sahajat Ashram School	Komna	1	
4	Soseng Sevashram	Komna	2	
5	Kandetara Sevashram	Komna	1	
6	Kamkeda Sevashram	Komna	1	
7	Belgaon Ashram School	Komna	1	
8	Gorla Ashram School	Sinapali	1	
9	Khairpadar Ashram School	Sinapali	1	
10	Nehena Ashram School	Khariar	1	
11	Chanabeda Ashram School	Khariar	1	
12	Bhuliasikuan Sevashram	Khariar	1	
13	Kuligaon Ashram School	Khariar	1	
14	Chanatmal Ashram School	Khariar	1	
15	Domjhar Sevashram	Boden	1	
16	Palsada Sevashram	Boden	1	
17	Mahulpada Sevashram	Boden	1	
18	Farsara Ashram School	Boden	1	
19	Kamlamal Ashram School	Boden	1	
	<b>Total:</b>		<b>20</b>	
Vacancy Position of Guest Teachers(TGT Arts) in the SSD Schools of Nuapada District				
1	Dharambandha(SSD) High School	Nuapada	1	
2	Darlipada(SSD) High School	Komna	2	
	<b>Total:</b>		<b>3</b>	
Vacancy Position of Guest Teachers(TGT PCM) in the SSD Schools of Nuapada District				
1	Sialati (SSD) High School	Nuapada	1	
	<b>Total:</b>		<b>1</b>	
Vacancy Position of Guest Teachers(TGT CBZ) in the SSD Schools of Nuapada District				
1	Darlipada(SSD) High School	Komna	1	
	<b>Total:</b>		<b>1</b>	
	<b>Grand Total:</b>		<b>25</b>	