

**OFFICE OF THE COLLECTOR & DM: SUNDARGARH
(ST & SC DEV. SECTION)**
E-Mail-dwosundargarh@gmail.com

No.- 4012 / ST & SC Dev. / Dt.- 20/11/2023

Advertisement

**walk-in- interview for selection of Subject teachers in Mathematics,
English and Science for Anwesha hostels**

A walk-in-interview is scheduled to be held in the office chamber of DWO, Sundargarh on 29.11.2023 from 10.00 AM onwards for selection of candidates to be engaged as subject teachers for Anwesha Hostels situated in Sundargarh town and Rourkela city.

No of teachers to be engaged is as follows.

Sl No	Name of the Post	No. of vacancies to be filled up	Name of the Hostel	Eligibility Criteria
1	Mathematics Teacher	3	Anwesha Hostel, Sundargarh	1. Must have secured minimum of 50% marks in aggregate in +3 with BEd. 2. The candidate should have passed BSc/BA with Honors in such subject for which he/she is applying as subject teacher (For example in Science – Honors in Chemistry / Physics /Botany /Zoology).
		2	Anwesha Hostel, Rourkela	
2	English Teacher	3	Anwesha Hostel, Sundargarh	3. Must have minimum of 2 years experience of teaching English Medium Students.
		2	Anwesha Hostel, Rourkela	
3	Science Teacher	3	Anwesha Hostel, Sundargarh	
		2	Anwesha Hostel, Rourkela	

The interested candidates fulfilling the eligibility criteria as mentioned above may submit the filled-in application form as enclosed in Annexure – A along with the Xerox copies of required documents either by post / by hand or through courier service. The envelope containing the filled-in application form and required documents should be super scribed with "Application for the Post _____ Subject Teacher" and it should be addressed to the District Welfare Officer (DWO), Sundargarh, Dist- Sundargarh, Odisha, 770001. The applications must reach to the office of the undersigned on or before 28.11.2023 and any application received after the dateline shall not be considered. The candidates who do not fulfil the above mentioned eligibility criteria will not be allowed to attend the walk-in-interview even if they have submitted the applications within the dateline. No candidate shall be allowed to attend the walk-in-interview without his application being received within the dateline.



A. Mode of Selection :

The marks will be assigned to the candidates in the following manner and on the basis of the marks secured by the candidates the merit list will be prepared.

- a. 50% career weightage (50 marks) = 1st div-50 marks, 2nd div with minimum 50% marks- 30 marks;
- b. 30% teaching experience (30 marks) = 2 year – 10 marks, 3 years – 20 marks, 4 years and above – 30 marks
- c. 20 % interview (20 marks)

Total – 100 marks

- d. The experience certificate must have been duly issued by English Medium educational institution where the candidate was teaching. It should bear the issue number, date and signature with seal of the head of the educational institution.
- e. The merit list of the candidates will be prepared as per the marks secured by them out of 100 as elaborated above.
- f. If the total marks scored by two or more candidates is same, candidate with higher percentage of marks in B.ED shall be given preference.
- g. The merit shall remain valid for one (1) year.

B. Duties and Responsibilities of Subject Teacher:

- a. Teaching of concerned subject as per syllabus of CBSE/ICSE board.
- b. Timely correction of class and home assignments, test papers, projects etc.
- c. Setting of question papers for various tests and exams.
- d. Preparation of lesson plans and maintaining academic record of students.
- e. Preparing students for curricular / co-curricular activities etc.
- f. Any other work as to be assigned by the district authority/SSD department.

C. Terms and Conditions.:

- I. Subject teacher engaged, would have no claim or right for appointment on a regular basis nor will they be a part of the cadre of teachers of SSD Deptt.
- II. Working hours shall be of 3-4 hrs.
- III. The engagement of these Subject teachers will automatically come to an end once the contractual period is over.
- IV. An assessment of the performance of the Subject Teachers hired may be done by the same committee on a regular basis and also an annual appraisal at the end of the academic year to allow further renewal.
- V. Maximum age for Subject Teacher at the time of engagement shall be 26 to 45.
- VI. A subject teacher unauthorized remaining absent and not taking classes for a continuous period of 15 days or more deemed to be terminated and he/she shall never be entertained further.



D. Honorarium:-

A subject teacher will be paid Rs. 12,000/- per month. In the event of remaining absent without prior permission or beyond 7 days at a stretch with permission, there shall be pro rata deduction of remuneration.


18-11-23
District Welfare Officer,
Sundargarh.

Memo No:- 4013

Date:- 20.11.2023

Copy to the DIO, NJC, Sundargarh for kind information with request to hoist the advertisement in the district website.


District Welfare Officer,
Sundargarh.

Memo No.: 4014

Date:- 20.11.2023

1. Copy submitted to the ADM(Gen), Sundargarh for kind information with request to display the advertisement in the notice board of Collectorate, Sundargarh.
2. Copy submitted to the PA, ITDA, Sundargarh/Panposh/Bonai for kind information with request to display the advertisement in their respective notice boards.
3. Copy to all Principals of Anwesha Partner English medium Schools of Sundargarh & Rourkela for information with request to display this advertisement in their school notice board and bring it to the notice of their respective teaching staff.


District Welfare Officer,
Sundargarh.

APPLICATION FORM.

To

The District Welfare Officer,
Sundargarh.

Affix passport

Size photo

CATEGORY OF POST APPLIED FOR
(Notification No _____ / Dt _____)

1. Full name of the candidate.
: _____
(in Block Capital Letters)
2. Father's / Husband's name. : _____
3. Permanent Address. : _____
with Mob No. _____

4. Present Address.
: _____
(for correspondence)
with Mob No. _____
5. Whether retired teacher. (Yes / No) : _____
6. Gender. (Male / Female) : _____
7. Date of Birth as recorded in
the Matriculation certificate. : _____
8. Age as on 31.10.2023. Years Month Day
9. Educational Qualification. : _____
(Attach xerox copy of certificates and mark sheets duly attested)

Name of the Examination	Year of Passing	Board/ University	Full Marks (without extra optional)	Marks secured. (without extra optional)	Percentage of marks secured
1	2	3	4	5	6
10 th					
+ 2					
+ 3					
B.Ed.					
P.G.					

10. Teaching experience (in years) : _____
11. Documents to be enclosed in support of the data provided under item no. – 4/3, 9 and 10.

DECLARATION.

I do hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I have read the details in the advertisement notice and do hereby declare that I fulfil all the conditions of eligibility prescribed. In case of any of the statement / particulars is /are found to be given wrong during or after the selection, my candidature for the said post will be cancelled / forfeited by the authority.

Place :
Date :

Signature of the candidate.