



ZILLA SWASTHYA SAMITI, GAJAPATI
(Department of Health & FW, Govt. of Odisha)



Date: 6/7/24

Advertisement No: 4742 / DPMUGJP

CONTRACTUAL APPOINTMENT

Applications are invited from eligible candidates/ Walk-In-Interview for filling up of different posts under National Health Mission, Gajapati on contractual basis for a period of 11 months subject to renewal on satisfactory performance or till the end of the project period, which-ever is earlier. The monthly remuneration and other allowances shall be paid as mentioned against each post as per OSH & FW Society norms and orders there under from time to time.

Sl. No.	Name of the post	Vacancy	Monthly Base Remuneration	Remarks
01.	Clinical Psychologist	01	Rs. 33,088/- + Other Allowance as Applicable.	Walk-in-Interview On 07.08.2024
02.	NRC Counselor	01	Rs. 20,745/- + Other Allowances as Applicable.	Application invitation by 20.07.2024
03	Finance-cum-Logistic Assistant	01	Rs.23,758/- + Other allowances as applicable	Application invitation by 20.07.2024

The above positions are purely temporary and co-terminus with the scheme. Selection for the above posts shall be made strictly on merit basis. Canvassing in any form will render the candidate disqualified for the position. Vacancies shown above for the different posts are provisional and subject to change as per actual requirement. The candidates who are already working in Health & FW Department have to apply through proper channel. Candidates who have been disengaged from the society on administrative grounds such as disobedience/ poor performance/ misbehavior/ criminal activities etc. are not eligible to apply. Interested candidates can log in to www.gajapati.odisha.gov.in for detail vacancy, eligibility criteria, age & selection procedure, Application Form & Other details. Interested candidates fulfilling the eligibility criteria for **Sl. No. 02 & 03** can apply to the **Chief District Medical & Public Health Officer, At/Po-Paralakhemundi, Gajapati, 761200** on or before **20.07.2024 by 05.00 PM** through Registered Post/Speed Post/Courier only and the envelope containing the application should be superscribed with the name of the post applied for. Application form for each individual post must be submitted in separate format along with attested photocopy of all the mark Sheet & Certificates. For Post **Sl. No. 01** the candidates are requested to Register their name from **10.00 AM to 11.30 AM** to attend the Walk-In-Interview at the **District Training Unit (DTU), O/o. CDM&PHO, Gajapati** as per the schedule dates mentioned above. The panel for the above mentioned posts shall also be valid for one year & also remain valid for similar positions for other programmes under NHM. Incomplete application in any form is liable for rejection. The office of the undersigned will not be held responsible for any postal delay. The authority reserves the right to cancel any or all applications without assigning any reason thereof. Visit the district website gajapati.odisha.gov.in regularly for all updates.


CDM& PHO-cum- District Mission Director, Gajapati



OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER-CUM-
DISTRICT MISSION DIRECTOR, GAJAPATI
DISTRICT PROGRAMME MANAGEMENT UNIT (DPMU), NHM
(Department of Health & Family Welfare, Govt. Of Odisha)

Advt. No. 4743

Date 6/7/24

CONTRACTUAL APPOINTMENT

Zilla Swasthya Samiti, Gajapati invites applications from the eligible candidates for filling up the following vacant post (Sl. No.2,3) and interested candidates fulfilling the eligibility criteria are requested to attend the Walk-in-Interview on mentioned date at 10.00 AM in the DTU, O/o. CDM & PHO, Gajapati for filling up the following vacant posts (Sl. No. 1) under National Health Mission, Gajapati on contractual basis with monthly remuneration as noted against each and subject to renewal as per the terms and conditions of OSH & FW Society. These positions are purely temporary and co-terminus with the scheme.

Sl. No	Name of the post	Vacancy	Monthly Base remuneration	Qualification
1	Clinical Psychologist-DMHP	1	Rs. 33,088/- + other allowance as applicable	<ul style="list-style-type: none">The candidate must have Post Graduate Degree in Psychology or Clinical Psychology or Applied Psychology along with Master of Philosophy in Clinical Psychology or Medical & social Psychology obtained after completion of a full time course of two years which includes supervised clinical training from any University recognized by the University Grants commission and approved & recognized by Rehabilitation council of India. Candidates must have passed odia up to M.E. Standard.Upper age Limit: Upto 45 Years as on 01.07.2024
2	NRC counselor	1	Rs. 24,406/- + other allowance as applicable	<ul style="list-style-type: none">Graduation in Food and Nutrition/Home Science (Honors/Pass). Female candidate should be selected.Upper Age limit: Age upto 65 years as on 01.07.2024
3	Finance-cum-Logistic Assistant	1	Rs. 23,758/- + other allowance as applicable	<ul style="list-style-type: none">The Candidate must have passed Graduation in Commerce from a recognized University with minimum 50% marks in aggregate or qualified SAS accountant with cash and accounts training from institute of secretarial training and management.Experience: s/he must have 3 years post qualification experience in accounting, analysis, budgeting, financial software and reporting systems. The candidate must have computer proficiency in MS Office and accounting package (Tally).Upper age Limit: Up to 45 years as on 01.07.2024.

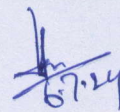
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6.7.24.

Age relaxation and Additional Weight age of marks applicable for the eligible applicants who employees of the OSH & FW Society.

1. To avail the benefit of the Age relaxation and weightage, employee concerned should have completed at least three terms of contractual service (11 months each) under the OSH & FW Society.
2. The remarks recorded in PAR of the employee concerned must be "Outstanding" "Very Good" for the preceding 3 terms of Contractual service under the OSH & FW Society.
3. The age relaxation for the applied post in respect of the employees of the OSH & FW Society shall be allowed @1 year for each contractual term of service in the Society up to a maximum of 10 years, over and above the maximum age limit prescribed in the Advertisement for the said post, subject to an age ceiling of 55 years.
4. Candidate who is an employee of the OSH & FW Society and has cleared all the steps in the recruitment process up to the final level of selection shall be eligible for award of grace marks to the extent of 1 percentage mark for each completed term of services in the society up to a maximum of 10 percentage of the total marks which shall be added to the total marks secured by the said employee.
5. All the above provisions shall also be applicable for only one member of the family of a deceased employee of the OSH & FW Society, if eligible should have been applicable to the employee concerned.

General Information and Instruction:

6. For the post **Sl. No. 1**, interested candidates having the requisite qualification and experience may appear for registration on date as mentioned against each post. Registration timing from **10 A.M. to 11.30 AM**. No application will be received after scheduled timing of registration. For the post **Sl. No. 2,3**, candidates fulfilling criteria may apply to the **O/o. CDM & PHO, Paralakhemundi, Gajapati, 761200** in the prescribed format (available in the website) with all supporting documents in support of age, qualification, ID proof, etc. Candidates are also required to paste recent passport size colour photographs in the application form.
7. The envelope containing the application should be super scribed with the name of the post applied for, failing which the application form will be rejected.
8. Over aged, under qualification and short of requisite percentage of marks in the prescribed educational qualification shall be rejected. Candidates will be selected on the basis of selection process as applicable.
9. All the positions are purely temporary and co-terminus with the scheme.
10. Number of the vacancies/remuneration as mentioned under this advertisement may vary at the time of actual engagement.
11. Candidates who are already working in H& FW Society, have to submit No Objection Certificate from concerned employer at the time of submission of application form/ at the time of Walk-in-interview without which they will not be eligible for the post applied for.
12. If any candidate is found to have surpassed any information or furnished false information/documents, his/her case shall not be considered for the post applied for and in case already engaged on the basis of the said information/documents, his/her service shall be terminated from the OSH & FWS forthwith.
13. Candidates who have been disengaged/terminated earlier from the OSH & FW Society on administrative ground such as disobedience/ poor performance/ misbehaviour/ criminal activity etc. are not eligible for the advertised post.
14. No personal queries/correspondence will be entertained. All official communication will be made through e-mail/official website/Notice Board.
15. The panel for the above positions shall also remain valid for a period of one (1) year from its approval.
16. In case the marks obtained are in the form of CGPA, OGPA, DGPA, GPA etc., a certificate for conversion as applicable to percentage of marks shall be submitted with the application form.


6.7.24

17. The undersigned reserves the right to cancel any or all the applications/position stage of recruitment process without assigning any reason thereof.

SELECTION CRITERIA

1. For the post of Clinical Psychologist-DMHP:

Selection Procedure: Walk-in-interview- 100 marks.
Viva Voice:- 50 Marks

Mark Assessment:- To be made on the marks of Master of Philosophy in Clinical Psychology or Medical & Social Psychology. 50 Marks

2. For the post of Finance-cum-Logistic Assistant (FLA)-NVBDCP:

Selection Procedure: Application Invitation

Written Test- 50 Marks

Computer Test- 30 Marks

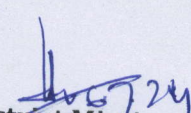
Viva-voice- 20 Marks.

All the eligible applicants, fulfilling the eligibility criteria as per advertisement shall be called for written test. Those who qualify in the written test will be called for computer test & viva-voice. However, the final merit list will be prepared by adding the marks secured in written test, Computer test & viva-voice.

3. For the post of NRC Counselor:

Selection Procedure: Application Invitation

- i. Written Test - 20 marks
- ii. Computer Proficiency Test: (Word, Excel, Powerpoint)- 10 marks
- iii. Group discussion: 10 Marks
- iv. Personal Interview: 10 Marks


CDM& PHO-cum- District Mission Director, Gajapati



APPLICATION FORM

Advertisement No.:		Attested Photograph				
Post Applied For :						
1. First Name		Last Name:				
2. Father's name:						
3. Date of Birth:	4. Sex	5. District of Domicile :				
6. Age as on 01.11.2023:						
7. Please mention if SC/ ST/ OBC / General :						
8. Present Contact Address With Telephone No:		9. Permanent Contact Address With Telephone No:				
10. Email Address:		11. Mobile No.:				
12. Languages spoken/written:						
13. Education: High school onwards, please list all your qualifications						
Degree	Institute/Board & Location	Year	Marks			Full/Part Time/ Distance Learning
			Full Mark	Marks Secured	%	
14. Employment Record:						
Total years of post qualification experience :						
Years of experience in the Development Sector / NGO :						

Years of experience in Government :		
15. Details of Employment: (Use separate sheets if required).		
Starting with your present employment, list in reverse order all the employments you have had.		
16. A. Current Employment:		
From Month / Year	To Month / Year	Designation
	Till date	
Location of Employment :		
Description of your duties :		
16. B. Previous Employment :		
From Month / Year	To Month / Year	Designation
Location of Employment:		
Description of your duties :		
Declaration: I do hereby declare that all the information furnished above are correct to the best of my knowledge and belief that, if any stage, it is found that any of the above information is false/incorrect or is suppressed by me, my candidature/appointment under Odisha State Health & Family Welfare (OSH & FWS), Odisha is liable to rejected/terminated. I also declare that I have never been disengaged from service under the OSH & FWS, Odisha on administrative ground such as disobedience/poor performance/misbehaviour/criminal activities etc.		
<div style="display: flex; justify-content: space-between;"> <div>Place: Date:</div> <div>Signature of the Applicant</div> </div>		

Note :

1. Two copies of passport size colour photograph (for each post) to be submitted along with the application.
2. The following documents are to be enclosed along with the application (for each post separately).
 - a) Self Attested photo copies of all mark sheets & certificates in proof of claim made by the candidate relating to his/her educational qualification.
 - b) Self attested photo copy of Experience certificate & NOC.
3. Self attested photocopy of Identity Proof (Voter ID/PAN Card/Driving License/Adhar Card/Passport).
4. Application form & attested photo copy of all mark sheets & certificates (for each post separately) should be post into a cover super scribed as "APPLICATION FOR THE POST OF (NAME OF THE POST)".