

# NOTICE



OFFICE OF THE CDM & PHO CUM DMD, NUAPADA  
DISTRICT PROGRAMME MANAGEMENT UNIT, NHM  
NUAPADA, ODISHA, 766105  
Email Id- nhmnuapada@gmail.com



Notice No-2199

Date-15.07.2024

## WALK IN INTERVIEW FOR CONTRACTUAL ENGAGEMENT

Walk in Interview will be conducted for filling up of the following posts under Zilla Swasthya Samiti, Nuapada on contractual basis. The said post is contractual and for a period of 11 months, subject to renewal as per the terms and conditions of OSH FW Society. The post is purely temporary and co-terminus with the scheme.

Sl. No	Name of the Post	No. of post	Date of Walk in Interview	Place of Walk in Interview
1	Doctor-UHWC Khariar	01	30.07.2024	Mini Conference Hall, O/o CDM & PHO, Nuapada Registration Time- 10 AM to 12 Noon
2	MO MBBS at DEIC	01		
3	MO-SNCU	01		
4	Pediatrician at DEIC	01		
5	Office Assistant	01	31.07.2024	
6	Clinical Psychologist- NMHP	01	02.08.2024	
7	Psychiatric Social Worker, NMHP	01		
8	Dental Technician-DEIC	01		
9	Psychologist-DEIC	01	03.08.2024	

Interested eligible candidates may log on to [www.nuapada.odisha.gov.in](http://www.nuapada.odisha.gov.in) for details (terms and conditions & application form etc.). Eligible candidates for the above post who are interested required to attend the Walk-in-Interview at the Office of the Chief District Medical and Public Officer, Nuapada with duly filled prescribed Application Form and required documents (please read Other Terms & Conditions page) for verification as mentioned above schedule date.

No one will be considered after the schedule date & time. Number for vacancies under this advertisement is provisional which may increase or decrease depending upon the actual vacancy. Time to time notification regarding status of selection process will be hoisted in district website. The undersigned reserves the right to cancel/reject any or all the applications without assigning any reason thereof. This office will not be responsible for any delay to come in the schedule date & No person query will be entertained.

CDM & PHO cum DMD  
Nuapada



**ZILLA SWASTHYA SAMITI, NUAPADA**  
**OFFICE OF THE CDM & PHO CUM DMD, NUAPADA**  
**DPMU, NHM**

E-mail : nhmnuapada@gmail.com

Phone: (06678)-223908

Advertisement No: 2K99

Date: 15/7/2024

**WALK-IN-INTERVIEW FOR CONTRACTUAL ENGAGEMENT**

A walk-in-interview will be conducted for filling up the following posts under Zilla Swasthya Samiti, Nuapada on contractual basis for a period of 11 months with monthly remuneration as noted against each and subject to renewal as per Society norms basing on the performance and subject to continuance of the programme. Lower age limit for all the posts is 21 years and Upper age limit as on 01-07-2024 is mentioned against the post.

Sl. No	Name of the post	Vacancy	Upper Age (01.07.24)	Remuneration & Performance Incentives(PI)	Eligibility Criteria	Recruitment Process
1	Doctor- UHWC Khariar	01			MBBS degree from an institution recognized by MCI. Must have valid registration from the Odisha Council of Medical Registration. Candidate having post qualification experience of working in hospital will be preferred. Candidates must have passed Odia up to M.E standard.	
2	MO-MBBS at DEIC	01	Upto 70	Rs. 65,612/- + PI (Max 25%)	MBBS degree from an institution recognized by MCI with MD in Pediatrics/Diploma of national Board in Child Health/Diploma in Child Health from any recognized university/institution. S/he must have valid registration from the Odisha Council of Medical Registration. Candidates must have passed Odia up to M.E standard.	Walk-In-Interview on dt. 30/07/2024 at Mini Conference Hall, O/o - CDM&PHO, Nuapada Registration time: 10.00 am to 12.00 Noon
3	Medical Officer (SNCU)	01			Candidates must have Post Graduate degree in Psychology or Clinical Psychology or Applied Psychology along with Master of Philosophy in Clinical Psychology or Medical & Social Psychology obtained after completion of a full-time course of two years which includes supervised clinical training from any University recognized by the University Grants Commission (UGC) and approved & recognized by the Rehabilitation Council of India. Candidates must have passed Odia up to M.E standard.	Walk-In-Interview on dt. 02/08/2024 at Mini Conference Hall, O/o - CDM&PHO, Nuapada Registration time: 10.00 am to 12.00 Noon
4	Pediatrician at DEIC	01	Upto 70	Rs. 82,016/- + PI (Max 25%)		
5	Clinical Psychologist- NMHP	01	Up to 45 years	Rs. 33,087/- + Other Incentives as admissible		



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6	Psychiatric Social Worker, NMHP	01	Upto 45 Years	Rs. 33,087/- + Other Incentives as admissible	Candidates must have Post Graduate degree in Social Work along with Master of Philosophy in Psychiatric Social Work obtained after completion of a full time course of two years which includes supervised clinical training from any University recognized by the University Grants Commission (UGC). Candidates must have passed Odia up to M.E standard.	Walk-In-Interview on dt. <u>02/08/2024</u> at Mini Conference Hall, O/o – CDM&PHO, Nuapada Registration time: 10.00 am to 12.00 Noon
7	Dental Technician (DEIC)	01	Upto 40 years	Rs. 15,271/- + Other Incentives as admissible	Candidate must have passed Diploma in dental technology from a recognized institution. Preference will be given to candidates having at least 2 years post qualification experience in related field.	
8	Psychologist (DEIC)	01	Upto 40 years	Rs. 21,736/- + Other Incentives as admissible	The Candidate must have passed two years Master Degree course in Clinical Psychology or Child Psychology or Psychology with minimum 50% marks in aggregate from a recognized University/Institution. She/he must have minimum 02 years of post qualification clinical experience.	Walk-In-Interview on dt. <u>03/08/2024</u> at Mini Conference Hall, O/o – CDM&PHO, Nuapada Registration time: 10.00 am to 12.00 Noon
9	Office Assistant	01	Upto 40 years	Rs. 18,160/- + Other Incentives as admissible	Candidates must have passed Graduation with 55% marks in aggregate from a recognized university along with DCA/PGDCA/BCA/MCA/Odisha State Certificate in Information Technology (OS-CIT) course of Odisha Knowledge Corporation Limited or any equivalent courses from a recognized institute. Experience- 1 year post qualification experience in Health/Social Sector.	Walk-In-Interview on dt. <u>31/07/2024</u> at Mini Conference Hall, O/o – CDM&PHO, Nuapada Registration time: 10.00 am to 12.00 Noon

Interested Candidate can log on to [www.nuapada.odisha.gov.in](http://www.nuapada.odisha.gov.in) for details of vacancy, criteria, age application form etc. Candidates fulfilling the eligibility criteria are requested to download the application format/details advertisement available in the district website and filled in application duly signed along with self attested copies of all supportive documents shall however attend the Walk-In- Interview / Register their name on date, time and venue mentioned above. The registration of candidates for the said post will be held in the above mentioned date between **10.00 am to 12.00 noon** in the venue site. The late comers will not be entrained for registration. The undersigned reserves the right to cancel any or all the applications / positions at any stage of recruitment process without assigning any reason thereof.

*seepar*  
*aglophory*

**CDM & PHO cum District Mission Director**  
**Member Secretary, ZSS, Nuapada**



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**AGE RELAXATION AND ADDITIONAL WEIGHTAGE OF MARKS FOR THE APPLICANTS WHO ARE EMPLOYEES OF THE OSH&FW SOCIETY:-**

- a) To avail the benefit of age relaxation and weightage, employees concerned should have completed at least three terms of contractual services (11 months each) under the OSH&FW Society.
- b) The remarks recorded in PAR of the employee concerned must be "Outstanding" or "Very Good" for the preceding 03 (three) terms of contractual services under the OSH&FW Society.
- c) The age relaxation for the applied post in respect of the employees of the OSH&FW Society shall be allowed @ 1 year for each contractual term of service in the Society up to a maximum of 10 years, over and above the maximum age limit prescribed in the Advertisement for the said post, subject to an age ceiling of 55 years.
- d) Employees of the OSH&FW Society who have cleared all the steps in the recruitment process up to the final level of selection shall be eligible for award of grace marks to the extent of 01 percentage of the total marks of examinations for each completed term of services up to a maximum of 10 percentage of the total marks which shall be added to the total marks secured by the said employee.

**GENERAL INFORMATION AND INSTRUCTIONS: -**

- i. The above positions are purely temporary and co-terminus with the scheme. Canvassing in any form will render the candidate disqualified for the position.
- ii. Details of vacancy, eligibility, age, selection procedure etc. can be downloaded from the district website ([www.nuapada.odisha.gov.in](http://www.nuapada.odisha.gov.in)).
- iii. Candidates, who are already working in Health Department either on regular or on contractual basis, have to submit No Objection Certificate from the employer (appointing authority) at the time of submission of application. NOC issued by any other authority other than appointing authority will not be accepted. NOC must be specific for the post, S/he applying and must be issued subsequent to issue of the advertisement.
- iv. Interested candidates fulfilling the eligibility criteria are to download the application format available in the district website and filled in application duly signed by the candidate along with self attested copies of all supportive documents and should attend the Walk-In- Interview on the date, time and venue mentioned against each along with requisite documents. No certificate / documents will be entertained at later stage of the recruitment, if fails to produce at the time of Walk-In- Interview.
- v. The candidate has to exhibit requisite documents / experience certificates which shall clearly establish his/her eligibility as per conditions as above, without which his/her candidature shall be rejected. The experience certificate of the Employer/s must clearly specify the period of incumbency, name of the post and nature of responsibility.
- vi. In case the marks obtained are in the form of CGPA, OGPA, DGPA, GPA, CPI etc., a certificate for conversion as applicable to percentage of marks shall be submitted at the time of submission of application form. Certification towards AICTE / UGC recognition of Institutions / Universities shall also be submitted at the time of submission of application form, wherever applicable, without which the application shall not be considered & shall be rejected.
- vii. Candidates who are over aged, under qualified, not having requisite percentage of marks, not having requisite experience etc. shall be rejected.



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- viii. Incomplete application in any form will be rejected. Non submission of certificate/documents along with the application shall be liable for rejection.
- ix. Selection will be done for the above post as per guideline provided by MD, NHM , Odisha time to time and as per the decision taken by the selection committee
- x. Candidates will be selected on the basis of selection process as applicable Only shortlisted candidate will be called for participation in the selection process.
- xi. If any candidate is found to have suppressed any material information or furnished false information /documents, his/her case shall not be considered for the post applied for and in case already engaged on the basis of the said information / documents, his / her service shall be terminated from the Society forthwith. Candidates who have been disengaged earlier from the OSH&FW Society on administrative ground such as disobedience / poor performances / misbehavior / criminal activity etc. are not eligible to apply.
- xii. The registration of candidates for the said post will be held in the above mentioned date between **10.00 am to 12.00 noon** in the venue site. The late comers will not be entrained for registration. No personal correspondence / queries will be entertained. All communication will be made through E-mail / official website etc.
- xiii. The Final Panel Merit list shall be kept in the Panel with the validity of 01 year from the date of its approval. The panel for above position shall also remain valid for similar post / s in other programmes under NHM ambit with same educational qualification and same remuneration, as will be decided by the Society.
- xiv. Number of vacancies / remuneration as mentioned under this advertisement may vary at the time of actual engagement.
- xv. Any modification in rejection/ disqualification/ selection process communication by the Mission Directorate, NHM, Odisha or District Selection Committee approved by the Collector & DM will be incorporated in to the selection procedure
- xvi. No personal correspondence enquiry will be entertained in this matter. All communication may be made through e-mail/district website [www.nuapada.odisha.gov.in](http://www.nuapada.odisha.gov.in). Candidates are requested to visit the district website [www.nuapada.odisha.gov.in](http://www.nuapada.odisha.gov.in) on regular interval for any notification/update/result etc relating to the recruitment
- xvii. The undersigned reserves the right to cancel any or all the applications / positions at any stage of recruitment process without assigning any reason thereof.

*✓*  
**CDM & PHO cum District Mission Director  
Member Secretary, ZSS, Nuapada**

*✓  
29/02/2024*



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Annexure - A

## **SELECTION PROCEDURE**

Sl.No	Name of the post	Selection Procedure
1	Doctor- UHWC Khariar	
2	MO -MBBS at DEIC	
3	Medical Officer (SNCU)	<ul style="list-style-type: none"><li>• <b>Personal Interview – 100 Marks</b></li></ul> Candidate who will secure more than 50% in PI will be entertained for panel.
4	Pediatrician at DEIC	
1	Clinical Psychologist- NMHP	<ul style="list-style-type: none"><li>• <b>Personal Interview-50 marks</b></li><li>• <b>Career Weightage-50 marks</b> (Master of Philosophy in Clinical Psychology or Medical &amp; Social Psychology).</li></ul>
2	Psychiatric Social Worker - NMHP	<ul style="list-style-type: none"><li>• <b>Personal Interview-50 marks</b></li><li>• <b>Career Weightage - 50 marks</b> (Master of Philosophy in Psychiatric Social Work)</li></ul>
3	Office Assistant	<ul style="list-style-type: none"><li>• <b>Selection Procedure (100 marks)</b> Mark Assessment-40 marks (Graduation) Computer Test-40 marks Interview-20 marks</li></ul> <p>A list of eligible candidates shall be prepared on the basis of marks secured in Graduation. From amongst the said list, 10 times of number of vacancies from the top of the said list shall be called for Viva-voce Test &amp; Computer Test.</p> <p>However, the final merit list of the candidates shall be prepared by adding the marks secured in Mark Assessment, Viva-voce Test &amp; Computer Test. The candidates securing 50% and more marks in Final Panel Merit list shall be kept in the Panel with the validity of 01 year from the date of its approval.</p>
4	Dental Technician (DEIC)	<ul style="list-style-type: none"><li>• <b>Personal Interview – 100 Marks</b></li><li>• Candidate who will secure more than 50% in PI will be entertained for panel.</li></ul>
5	Psychologist (DEIC)	<ul style="list-style-type: none"><li>• Written test (MCQ)- 60Marks, VivaVoce test- 40Marks</li><li>• A list of shortlisted candidates shall be prepared as per the eligibility criteria and called for appearing the Written test (MCQ). A list of qualified candidates in Written Test securing 50% or more marks shall be prepared and called for appearing Viva-voce. However, the final merit list shall be prepared by adding the marks secured in written test (MCQ) &amp; Viva-voce.</li></ul>

Note:- i) Consideration of weightage of secured equal marks by the candidates: If two or more candidates secure equal marks, then the merit list shall be made on the basis of their date of birth as per loth certificate i.e. - elder candidate shall be given first preference.

ii) The total marks shall be up to 03 (three) digits format, for example - 45.567%.

*Dr. Arup Kumar  
09/07/2024*

**CDM & PHO cum District Mission Director**  
**Member Secretary, ZSS, Nuapada**



# ZILLA SWASTHYA SAMITI, NUAPADA APPLICATION FORM



Advertisement No					
Post Applied for				Photograph	
				Identity Proof No	
1. Applicant Name:					
2. Father's Name :					
3. Date of Birth:	4. Sex:	5. District of Domicile:			
6. Age as on 01.07.2024:					
7. Please mention if SC/ ST/ OBC/GEN:					
8. Present Contact Address with Telephone No:			9. Permanent Contact Address:		
10. Email Address:				11. Mobile No	
11. Languages spoken/written:					
12. Professional Qualification details:					
Exam Passed	Name of Board & University	Year of passing	Marks (excluding 4 <sup>th</sup> Optional)		Duration of course
			Full Mark	Marks Secured	

## 13. Employment Record:

Total years of post qualification experience : \_\_\_\_\_

## 14. Details of Employment: (Use separate sheets if required).

Starting with your present employment, list in reverse order all the employments you have had.

Name of the Employer	Post Held	From date	To Date	Total Experience	
				Year	Month

**Declaration:** I do hereby declare that the information furnished above are true to the best of my knowledge and belief and that, if at any stage, it is found that any of the above material information is false/incorrect or is suppressed by me, my candidature/appointment in Zilla Swasthya Samiti, Nuapada (ZSS) Odisha is liable to be rejected/terminated. I also declare that I have never been disengaged under Health & Family Welfare Department, Govt. of Odisha on administrative ground such as disobedience/Poor performances/misbehaviour/criminal activity etc.

Date :

Place :

Full Signature of the Applicant

**Note:**

The following documents are to be enclosed along with the application:

- Self attested photo copies of all documents in support of age, qualification, experiences etc.
- Two copies of passport size colour attested photograph. One copy of self attested photograph will however be affixed at the position in the application form.
- Self attested photocopy of Identity proof ( Voter ID Card/PAN card/Driving License/Adhar card/Passport)
- NOC and continuation certificate (from concerned Appointing Authority)