



OFFICE OF THE DISTRICT JUDGE,  
KORAPUT-JEYPORE.

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Advertisement No. 03 /2024 Dated: the 29 day of November, 2024.

i. Applications in prescribed format for Adhoc Additional District Judge (FTSC), Jeypore for are invited from eligible candidates for filling up of one number of vacant post i.e. Senior Typist in the cadre of Group-C and one number of vacant post i.e. Peon/Orderly Peon in the cadre of Group-D purely on ad-hoc and temporary (contractual) basis initially for a period of one year which may further be extended from time to time till the concerned retired staff attains the age of 70 years or till continuance of scheme (FTSC) whichever is earlier and it shall be liable to be terminated at any time without notice. The process of appointment shall be governed in accordance with "The Odisha Fast Track Special Courts (Method of Recruitment and Conditions of services of retired Judicial Officers of the Cadre of District Judges and Staff including in-service Judicial Officers in the regular Cadre of District Judge, Ministerial staff and Group-D employees) Scheme-2020".

ii. The Last Date & Time for receipt of Application:- 16.12.2024 by 5.00 P.M.

iii. Eligibility Conditions:-

(a) The Retired Ministerial Group-C & Group-D employee/Peon who have retired from service on attaining the age of superannuation or on voluntary retirement having a clean service record shall only be eligible to be considered for such appointment subject to fitness and suitability:

(b) The Retired Ministerial Group-C & Group-D employees must not be above the age of 70 years as on the date of advertisement i.e. on 16.12.2024.

(c) The Retired Ministerial Group-C & Group-D, who have been dismissed, removed, compulsorily retired from service or had sought voluntary retirement after initiation of Departmental Enquiry against



them shall not be eligible to be considered for such ad-hoc appointment.

**iv. Pay and other Allowances:**

A retired employee on appointment under the Scheme shall be entitled to receive consolidated remuneration prescribed by Finance Department Office Memorandum No. 24533/F Dated. 29.09.2022.

**v. Attendance & Leave**

1. The Group- C and Group-D employee appointed on ad-hoc basis under the Scheme shall be entitled to 10 days Casual Leave and 5 days Special Casual Leave in a calendar year:
2. They are not entitled to any other kind of leave during the period of appointment:
3. Proportionate reduction of pay and allowances shall be made for unauthorized absence, so also for absence beyond permissible period of leave.

**vi. No. of Vacancies:-**

- (a) Senior Typist (Group-C)- 1 (One)
- (b) Peon/Orderly Peon(Group-D)-1 (one)

**vii. Date. Time and place of Interview:-**

The details of holding of Interview will be intimated in due course and the applicants are requested to visit the Court's Website on regular basis to know the date, time and place of interview.

**viii. General:-**

- (1) Applications, complete in all respects as per the format enclosed with affixing recent attested color photograph at the provided space with all required documents, must reach in the **Office of the Registrar, Civil Courts, Jeypore-764001** by **5.00 P.M. of 16.12.2024** during the Office hours on all working days either in person or by post. No application shall be entertained beyond the last date of submission of application in any circumstance.





(3) Envelope containing application must be inscribed "Application for the post of \_\_\_\_\_ in the Fast Track Special Court of the Judgeship of Koraput".

(4) The candidates must be physically fit and shall be required to produce fitness certificate from a registered medical practitioner along with the application.

(5) Canvassing in any form will be a disqualification.

ix. The applicant shall annex the following documents along with the application:

1. Self-attested certificate in support of date of birth:
2. Self-attested document (PPO) in support of superannuation/voluntary retirement:
3. Medical fitness certificate from a registered Medical Practitioner.
4. To submit an undertaking to that effect, he/she has not been dismissed, removed, compulsorily retired from service or had sought voluntary retirement after initiation of Departmental Enquiry against him/her.

The undersigned reserve right to reject any application without assigning any reason.

The decision of the District Judge, Koraput-Jeypore as to the result of the examination shall be final. For details, visit District Court's Website.

<https://koraput.dcourts.gov.in/notice-category/recruitments/>

*4 29/11/2024*  
District Judge  
Koraput-Jeypore.



## FORMAT

Application for the post of \_\_\_\_\_  
in the Fast Track Special Court of the Judgeship of Koraput.  
Advertisement No. \_\_\_\_\_ Dated: \_\_\_\_\_

Affix self  
attested  
recent colour  
passport size  
photograph

1. Name of the Applicant: (In Block Letters)

2. Father's/Husband's Name:

3. Address for communication with:

Mobile No.

E-mail ID

4. Date of Birth (Certificate in support of date of birth be enclosed)

5. Age as on \_\_\_\_\_ : Years \_\_\_\_\_ Month \_\_\_\_\_ Days \_\_\_\_\_

6. Date of Superannuation/ Voluntary retirement:

(Enclose the copy of PPO)

7. List of documents attached:

1)

2)

3)

4)

5)

### DECLARATION

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief.

Place:

Date:

FULL SIGNATURE OF THE APPLICANT



OFFICE OF THE DISTRICT JUDGE,  
KORAPUT-JEYPORE.

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Memo No. 12044 / 2024 Dated. 29<sup>th</sup> day of November, 2024

Copy forwarded to the Special Judge (Vigilance). Jeypore/  
Judge, Family Court, Jeypore/Addl. District Judge-cum-Special Court  
under POCSO Act, Jeypore/ Addl. District Judge(FTSC),  
Jeypore/Addl. District Judge, Jeypore/Koraput for favour of kind  
information and necessary action.

Copy forwarded to all the Presiding Officers of the  
Subordinate Courts of the Judgeship for information and necessary  
action.

Copy forwarded to the Collector, Koraput for favour of  
kind information and necessary action.

Copy forwarded to the Sub-Collector, Jeypore/Koraput  
for information and necessary action.

Copy forwarded to the District Employment Exchange,  
Koraput for information and necessary action.

They are requested to please display the advertisement in  
the Notice Boards of their respective Offices for its wide publication.

Copy to N.I.C., Koraput for information and necessary  
action.

Copy to System Officer, District Court, Jeypore for  
information and necessary action. He is directed to upload the  
advertisement in the District Court Website, at once.

Copy to Notice Board, District Court, Jeypore.

29.11.24

Registrar,  
Civil Courts, Jeypore.