

## **ADVERTISEMENT**

### **OFFICE OF THE DISTRICT & SESSIONS JUDGE, MAYURBHANJ, BARIPADA.**

**Advertisement dtd. 28.03.2025**

- x. Application in prescribed format are invited from retired Group-C employees for the one post of Grade-I Stenographer, one post of Senior Typist and one post of Junior Clerk on contractual basis exclusively under “The Odisha Fast Track Special Courts (Method of Recruitment and Conditions of services of retired Judicial Officers of the Cadre of District Judges and Staff including in-service Judicial Officers in the regular cadre of District Judge, Ministerial staff and Group-D Employees) Scheme-2020”.
- xi. **The Last Date & Time for receipt of Application: 10.04.2025 at 1.00 P.M.**
- xii. **Terms and Conditions of Appointment:**
  - e) The retired Group-C staff shall be appointed as purely (contractual) basis for a period of one year initially which may further be extended from time to time till the concerned retired staff attains the age of 70 years or till continuance of the Scheme (FTSCs) whichever is earlier and he/she shall be liable to be terminated at any time without notice.
  - f) The appointee retired staff during the tenure of their appointment shall be under the administrative and disciplinary control of the District Judge, Mayurbhanj.
- xiii. **Eligibility:**
  - g) The Group-C staff who have retired from service on attaining the age of superannuation or on voluntary retirement from service having a clean service record can apply for above posts and he/she shall be eligible to be considered for such appointment subject to fitness and suitability.
  - h) The retired Group-C Staff must not be above the age of 70 years as on the date of Advertisement.
  - i) The retired Group-C Staff, who have been dismissed, removed, compulsorily retired from service or had sought voluntary retirement after

initiation or Departmental Enquiry against them shall not be eligible to be considered for such ad hoc appointment.

**xiv. Attendance and Leave :**

- e) A retired ministerial staff and Group C employee appointed on ad hoc basis under the scheme shall be entitled to 10 days casual leave and 5 days special casual leave in a calendar year and they are not entitled to any other kind of leave during the period of appointment.
- f) Proportion reduction of pay and allowances shall be made for unauthorised absence, so also for absence beyond permissible period of leave.

**xv. No. of vacancy:**

<b>Name of the post</b>	<b>Number of Post</b>	<b>Pay and allowance (consolidated remuneration)</b>
Grade I Stenographer	01	<b>Level-10 Rs.20,000/- p.m.</b>
Senior Typist	01	<b>Level-7 Rs.20,000/- p.m.</b>
Junior Clerk	01	<b>Level-4 Rs.10,000/- p.m.</b>

**i. Date, Time and place of Interview:**

The date, time and place of interview will be notified and intimated after scrutiny of the applications.

**ii. General**

- 4. Application must reach the Office by **1.00 P.M. of 10.04.2025** during the office hours on all working days either in person or by post.
- 5. Incomplete or defective application and application received after due date and time shall be summarily rejected.
- 6. The applicant shall annex the following documents along with the application:
  - e) Photo copy of Pension paper.
  - f) One pass port size photograph.
  - g) Original Medical fitness certificate issued by the any registered Medical Practitioner.
  - h) Photo copy of identity proof. (Aadhar/Voter ID/Driving Licence).

Date: 28.03.2025

Sd/-

District Judge-cum-Chairman  
Mayurbhanj, Baripada.

## FORMAT

Application for the post of \_\_\_\_\_

### Advertisement Date

Affix recent  
passport size  
photograph

1. Name of the Applicant (In block letters)
2. Father's/Husband's Name:
3. Address for communication with Mobile No.,  
& E-mail ID, if any:
  
4. Date of Birth (certificate in support of date of Birth be enclosed)
5. Age as on Dated: 10.04.2025 : Years \_\_\_\_\_, Months \_\_\_\_\_, Days \_\_\_\_\_
6. Date of Superannuation/Voluntary  
Retirement (Enclose the copy of PPO)
7. List of documents attached:
  - 1)
  - 2)
  - 3)
  - 4)

## DECLARATION

I do hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief.

Place:

Date:

**FULL SIGNATURE OF THE APPLICANT**