



Paschim Gujarat Vij Company Limited

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APPLICATION FORM
FOR THE POST OF COMPANY SECRETARY

NOTE:- PLEASE SEND YOUR APPLICATION THROUGH RPAD/SPEED POST ONLY

Name	Mr./Mrs./Miss		
	Name	Middle Name	Surname
Address			
	Pin Code:-		

Phone No. With STD		Mobile No.	
Email Address:	Age as on 09.04.2025:- Yrs.		
Birth Date			
	DD	MM	YYYY

Qualification			
Name of Degree	Name of University & Institute	Passing Year	Percentage obtained

Experience Details						
Name of Company	Designation	Period of Service		Total Experience in Year/Month	Corporate Identity Number(CIN)	Turnover of the Company for the period of which Candidate has shown experience
		From Date	To Date			
Total Experience(In Years &Months)						

I hereby certify that the information submitted by me in the application form is true, complete and correct. I further understand that if any information given herein above is proved false then I am liable for being removed from the post I have applied for. I also certify that, no criminal Proceeding is initiated / Pending against me and I have never been convicted by any Court of Law.

- List of Enclosures:**
- Two Passport size photographs. (Not older than 06 months)
 - School Leaving Certificate.
 - Degree Certificate and All Mark sheets of Graduation.
 - Certificate of Membership and all mark sheets of ICSI
 - Certificate and all mark sheets of L.L.B.
 - Certificates of Experience clearly mentioning Designation & the period of experience.
 - Certificates mentioning the turnover of the Company for which candidate has shown experience for all the financial years.
 - Details of job profile for each experience.
 - NOC from present employer.

Date	/ / 2025	SIGNATURE OF THE CANDIDATE
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