



OFFICE OF THE DISTRICT LEGAL SERVICES AUTHORITY, KORAPUT AT JEYPORE.

ADVERTISEMENT No. **LADCS** 01 /2025

Date: **20-05-2025**

ADVERTISEMENT INVITING APPLICATIONS FOR THE POST OF CHIEF LEGAL AID DEFENSE COUNSEL, DEPUTY CHIEF LEGAL AID DEFENSE COUNSEL, ASSISTANT LEGAL AID DEFENSE COUNSEL FOR
"LEGAL AID DEFENSE COUNSEL SYSTEM"

LAST DATE FOR RECEIPT OF APPLICATIONS: **17-06-2025**

In view of the Legal Aid Defense Counsel System- Modified Scheme, 2022, the '**Legal Aid Defense Counsel System' (LADCS)**, in line with public defender system, is introduced by NALSA. As envisaged, LADCS involve full time engagement of lawyers with support system, dealing exclusively with legal aid work in criminal matters at every stage starting from the pre-arrest, arrest & remand stage to the conclusion of trials and appeals etc. It will enhance the availability and accessibility of Legal Aid in a timely manner and help in creating a mechanism to provide qualitative and competent legal services in a professional manner to underprivileged and disadvantaged section of the society. **The Lawyers so engaged therein will not be allowed to take any other private cases or any other retainership.**

1. Scope of Work:

Legal Aid Defense Counsel Office shall be dealing exclusively with legal aided matters in criminal matters of the District or HQ, wherein it is established. It shall be providing legal services from the early stages of criminal justice till appellate stage, and the same shall include visits to jails from catering to the legal needs of unrepresented inmates. Initially it shall not be dealing with all type of civil matters and cases of complainant, wherein present counsel assignment system (Panel Lawyers) will continue to be operational. The following end to end legal services shall be provided through the Legal Aid Defense Counsel System-Modified Scheme-2022.

- Legal Advice and Assistance to all individuals visiting the office,
- Representation/Conducting trial and appeals including all miscellaneous work in all criminal courts such as Sessions, Special and Magistrate Courts including executive courts,
- Handling Remand and Bail work,
- Providing legal assistance at pre-arrest stage as per need and also in accordance with NALSA's scheme for providing such assistance,
- Any other legal aided work related to District Courts or as assigned by the Secretary DLSA,



- Periodic visit of Prisons of the district under the guidance of the Secretary, DLSA.

2. Vacancy of Posts :

As per the directions of the Hon'ble Executive Chairman, Odisha State Legal Services Authority following posts will be filled up on contract basis for a period of two years on monthly salary, with a stipulation of extension on yearly basis upon satisfactory performance:

| Sl.No. | Name of the Post | No.of Vacancy |
|--------|--|---------------|
| 1 | Chief Legal Aid Defense Counsel | 01 |
| 2 | Deputy Chief Legal Aid Defense Counsel | 02 |
| 3 | Assistant Legal Aid Defense Counsel | 02 |

3. Selection Procedure:

After due publicity including public notice, applications will be invited and a fair, transparent and competitive selection process shall be adopted by DLSA under guidance of SLSA. Legal Aid Defence Counsels shall be engaged on contract basis in each place/district initially for a period of two years with a stipulation of extension on yearly basis on satisfactory performance. The performance of each human resource shall be assessed in every six months by SLSA in consultation with DLSA concerned. Selection of Chief Legal Aid Defense Counsel, Deputy Chief Legal Aid Defense Counsels, Assistant Legal Aid Defense Counsels will be purely based on merit, taking into account the knowledge, skills, practice and experience of candidates. The selection shall be carried out by Selection committee under the Chairmanship of the District & Sessions Judge, Koraput-Jeypore (Chairman, DLSA) as envisaged in NALSA (Free and Competent Legal Services) Regulations 2010, subject to final approval by the Executive Chairman, OSLSA.

4. Qualifications:

a) Qualifications for Chief Legal Aid Defense Counsel:

- Practice in Criminal law for at least 10 years,
- Excellent oral and written communication skills,
- Excellent understanding of criminal law,
- Thorough understanding of ethical duties of a defence counsel,
- Ability to work effectively and efficiently with others with capability to lead,
- Must have handled at least 30 criminal trials in Sessions Courts, aforesaid condition of handling of 30 criminal cases can be relaxed in appropriate circumstances,
- Knowledge of computer system, preferable.
- Quality to lead the team with capacity to manage the office.

b) Qualifications for Deputy Chief Legal Aid Defense Counsel:

- Practice in Criminal law for at least 7 years,
- Excellent understanding of criminal law,
- Excellent oral and written communication skills,



- Skill in legal research,
- Thorough understanding of ethical duties of defence counsel,
- Ability to work effectively and efficiently with others,
- Must have handled at least 20 criminal trials in Sessions Courts, may be relaxed in exceptional circumstances, by Hon'ble executive Chairman, SLSA,
- IT Knowledge with proficiency in work.

c) Qualification for Assistant Legal Aid Defense Counsel:.

- Practice in criminal law from 0 to 3 years.
- Good oral and written communication skills.
- Thorough understanding of ethical duties of defence counsel.
- Ability to work effectively and efficiently with others.
- Excellent writing and research skills.
- IT Knowledge with high proficiency in work.

5. Salaries: (As per Revised Monthly Honorarium)

| | | |
|---|--|-------------------------------|
| 1 | Chief Legal Aid Defense Counsel | Rs.70,000/-Monthly Honorarium |
| 2 | Deputy Chief Legal Aid Defense Counsel | Rs.50,000/-Monthly Honorarium |
| 3 | Assistant Legal Aid Defense Counsel | Rs.30,000/-Monthly Honorarium |

6. Code of Ethics:

Personnel engaged in the office of Legal Aid Defense Counsel shall observe the following code of ethics:

- No personnel shall act in any matter in which he/she has a direct or indirect personal or financial interest.
- No personnel shall wilfully disclose or use, whether or not for the purpose of pecuniary gain, any information that he/she obtained, received or acquired during the fulfilment of his/her official duties and which is not available to members of the general public.
- No personnel within the office of Legal Aid Defense Counsel shall make use of his/her office or employment for the purpose of promoting or advertising any outside activity.
- No personnel within the office of Legal Aid Defense Counsel shall engage in any outside activity or act as an independent practitioner.
- No personnel within the office of Legal Aid Defense Counsel shall solicit, agree to accept or accept, whether directly or indirectly, any gift, favour, service, or other thing of value under circumstances from which it might be reasonably inferred that such gift, service, or other thing of value was given



or offered for the purpose of influencing him/her in, or rewarding him/her for, the discharge of his/her official duties.

- vi. Legal Aid Defense Counsel shall devote his/her full time to his/her duties for the office of Legal Aid Defense Counsel and shall not engage in private practice of law during the term of employment.
- vii. Every Personnel of the office of Legal Aid Defense Counsel shall strive to preserve the public's confidence in the office's fair and impartial execution of its duties and responsibilities.
- viii. Legal Aid Defense Counsel shall also follow the code of ethics prescribed by Bar Council of India for lawyers.

7. Termination of Services:

Services of any legal aid defense counsel engaged in the office of Legal Aid Defense Counsel can be terminated at any time without any prior notice in the following cases by the Chairman, DLSA on recommendation of the Secretary DLSA or on directions by SLISA in writing:

- i. He/she substantially breaches any duty or service required in the office, or
- ii. Seeks or accepts any pecuniary gains or gratification in cash or kind from the legal aid seekers or beneficiary or his friend or relative, or
- iii. Charged or Convicted for any offence by any court of law, or
- iv. Indulges in any type of political activities, or
- v. Found incapable of rendering professional services of the required standards, or
- vi. Failure to attend training programmes without any sufficient cause, or
- vii. Indulges in activities prejudicial to the working of legal aid defense counsel office, or
- viii. Using his/her position in legal aid defense counsel office to secure unwarranted privileges or advantages for him/herself or others, or
- ix. Acts in breach of code of ethics, or
- x. Remains absent without leave for more than two weeks, or
- xi. If services are found unsatisfactory during the six monthly performance review by the SLISA or DLSA.

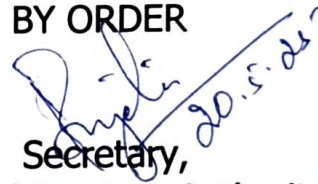
The applications complete in all respects accompanied by self attested copies of relevant academic records, testimonials etc. shall be submitted to the Secretary, District Legal Services Authority, Koraput at Jeypore through speed post or in an envelope personally in the office of the Secretary, DLSA, Koraput at Jeypore in the address given below on or before **17-06-2025**.



Secretary, District Legal Services Authority, Koraput-Jeypore
At: ADR Building, District Court premises, Jeypore-764001

- Applications sent through post shall be super scribed as " Application for Appointment as(Name of the Post)_____
- Applications received after due date shall not be considered.
- Applying for engagement does not create any right/ assurance whatsoever.

BY ORDER

 20.5.21

Secretary,
District Legal Services Authority,
Koraput at Jeypore.

**APPLICATION FOR ENGAGEMENT AS FULL TIME LEGAL AID LAWYER IN
LEGAL AID DEFENSE COUNSEL SYSTEM**

STATE _____

DISTRICT _____

Application No. _____
(For Office use)

Photo

**APPLICATION FOR CHIEF/DEPUTY/ASSISTANT LEGAL AID DEFENSE
COUNSEL**

1. Applicant's Name :
2. Father/Husband's Name :
3. Date of Birth :
4. Age (as on **01-05-2025**) :
5. Gender :
6. Residential Address :

7. Office Address :

8. Chamber Address (if any) :

9. Telephone no. (O) :
10. Telephone No. (R) :
11. Mobile No. :
12. Fax No. :
13. E-mail ID :
14. PAN No. :
15. AADHAR No. :

16. Educational Qualification (Please enclose self-attested copies of documents):

| Course | Name of Board/ University | Year of Passing | Obtained Percentage (aggregate) |
|----------------------------|------------------------------|-----------------|------------------------------------|
| Graduation | | | |
| Professional Degree LLB | | | |
| LLM | | | |
| Any other (if any) | | | |

17. Date of Enrollment as Lawyer:
18. Enrollment No. :
(Attach self-attested copy of enrollment certificate issued by Bar Council)
19. Experience in Bar :
(Duration of actual practice)
(Attach an experience certificate issued by the Bar Association/Council)
(a) Total no. of cases handled:
(b) Nature of cases handled :
(Attach extra sheet, if required)
(c) Specialization, if any :
(The details of a few important cases, the Applicants have dealt with/handled and reported judgement if any.)
20. Whether empanelled as Central/State Government or :
Government undertaking counsel/pleader
(Indicate period& attach documents)
21. The Courts where the Applicant is
regularly practising :
(Enclose Bar Association Membership Certificate)
22. Specify whether earlier remained on the
panel of HCLSC/DLSA or TLSC :
(Indicate period, number of legal aid cases handled& result)
(attach documents)
23. Whether any disciplinary case/Complaint is/was
against the Applicant with any Bar Council : YES NO
(If yes, specify details of both disposed & pending with documents)
24. List of the documents to be attached.
1. Self-Attested copy of Certificates in support of educational qualifications.
 2. Self-Attested copy of Certificate in Enrollment issued by the Bar Council under the Advocates Act, 1961.
 3. Self-Attested copy of Photo Identity Card, Address Proof.
 4. Self-Attested copy of ITR for last 3 years (if available).
 5. Photo copies of judgments in 5 Sessions cases, represented as Defense lawyer, (for the post of Chief/Deputy Legal Aid Defense Counsel).
 6. Photocopies of at least 5 cross examinations Sessions cases (for Chief/Deputy Legal Aid Defense Counsel).

(Signature)

DECLARATION

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect at any stage, my candidature is liable to be cancelled. I have read and understood the instructions and terms of the engagement and agrees to abide by those. I declare that I fulfil the eligibility conditions for the category to which I am seeking engagement. I declare that I have never been penalised by any Bar Council in any Disciplinary Proceedings. I also undertake to maintain absolute integrity and discipline as required thereunder. I agree with the remuneration structure and all the terms and conditions notified by SLSA/DLSA concerned.

(Signature)

Place: _____

Date: _____



ଓଡ଼ିଶା ସରକାର
Govt. of Odisha



Dist. Legal Services Authority, Koraput-Jeypore
ADR Building, Dist. Court Premises, Jeypore
Tel: 06854-251089, 251515
Email: dlsajepore@gmail.com

Ms Pradyomayee Sujata, O.J.S.
(In the cadre of Senior Civil Judge)
Judge, Permanent & Continuous Lok Adalat
& Secretary, District Legal Services Authority,
Koraput-Jeypore.

L.No. 1033 Dated. 21-05-2025

To

The District E-Governance Officer,
Koraput

Sub: Uploading of Advertisement inviting applications for the Post of Chief Legal Aid Defense Counsel, Deputy Chief Legal Aid Defense Counsel, Assistant Legal Aid Defense Counsel for Legal Aid Defense Counsel System.

Sir/Madam,

In continuation to this office L.No.1012 dated.20.05.2025 on the subject cited above addressed to the N.I.C., Koraput, I am enclosing herewith the Advertisement inviting applications for the Post of Chief Legal Aid Defense Counsel, Deputy Chief Legal Aid Defense Counsel, Assistant Legal Aid Defense Counsel for "Legal Aid Defense Counsel System", I am directed to request you to take steps for uploading of the same in the Koraput district website for wide publicity and information of the desirous candidates.

This may please be treated as "**Most Urgent**".

Encl: As above

Yours faithfully,


Secretary, 21.5.25
District Legal Services Authority,
Koraput-Jeypore