

**Government of India**  
**National Disaster Management Authority**

\*\*\*

**TERMS OF REFERENCE**  
**Short Term Sr. Consultant (Capacity Building of Major Accident Hazard {MAH} Units).**

1.	<b>Name of the Division</b>	Operations Division
2.	<b>Purpose of the Job</b>	<p>Short term engagement of Sr. Consultant for conduct of Mock Exercise &amp; Capacity Building of districts with MAH units in the country.</p> <p>Consultants need to provide specialist inputs in relevant areas of disaster management. They also need to provide domain specific technical assistance in formulation of guidelines/SOP and in conduct of subject related training.</p>
3.	<b>Number of Positions</b>	Two (02)
4.	<b>General Overview</b>	<p><b>Background</b></p> <p>NDMA has formulated National Disaster Management Policy, National Disaster Management Plan, National Guidelines, SOPs and reports for various disasters in the past and these are available on NDMA website</p> <p><b>Need</b></p> <p>For capacity building of Districts with Major Accident Hazard (MAH Units) by the way of conduct of Mock Exercises.</p> <p>Review State &amp; District DM Plans during Mock Exercises in relation to response &amp; relief activities.</p> <p>Preparation of SOP/training material and manuals for safety of MAH units.</p>
5.	<b>Scope of Work</b>	Pan India
6.	<b>Duration of Assignment</b>	03 Months 27 days.

7.	<b>Deliverable and timelines</b>	<p>capacity building of Major Accident Hazard (MAH Units) by the way of conduct of Mock Exercises</p> <p>ME in 10 Distts : Within 30 days</p> <p>ME in another 10 Distt: Within 60 days</p> <p>ME in another 08 Destt: Within 84 days</p>
8.	<b>Academic Qualification</b>	<p><b>Essential</b></p> <p>Candidate should in a possession of Master's Degree in Disaster Management / related field.</p> <p><b>OR</b></p> <p>Retired Government employees experience in handling disaster situation would be preferred.</p> <p><b>Desirable</b></p> <p>M.Phil or Ph.D in Disaster Management or related field.</p>
9.	<b>Work Experience</b>	<p><b>Essential</b></p> <p>Minimum 05 years of work experience with a Govt organization related to handling Chemical (Industrial)/CBRN disasters situation in the country.</p> <p>A Retired Government employees with Grade Pay of Rs. 8700/Rs.8900 (pre-revised) / Level – 13 / 13A /14 (7<sup>th</sup> CPC) with experience in handling disaster situations.</p> <p><b>Desirable</b></p> <p>The applicant should have worked with a Government Agency, leading regional/international organization or a public section agency dealing with Disaster Management.</p>
10.	<b>Upper Age Limit</b>	<b>50 years (in case of retired Govt. employee, maximum age limit is 62 years)</b>
11.	<b>Remuneration Band</b>	<ul style="list-style-type: none"> <li>Rs.125000-175000/- per month.</li> <li>For Retired Central / State Government Employees - Last Pay Drawn Less Pension as per the provisions contained in para 6 of MoF, DoE OM No.3-25/2020-E.III.A dated 09.12.2020 amended from time to time.</li> </ul>
12.	<b>Reporting Mechanism</b>	Advisor (Ops & Comn), NDMA.