

**STATE SELECTION BOARD
DEPARTMENT OF HIGHER EDUCATION
GOVERNMENT OF ODISHA**

NOTICE

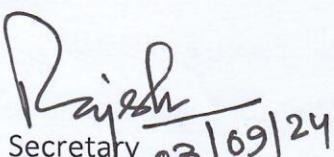
Advertisement for re-engagement of retired Government Servants in
State Selection Board

No. SSB (E) 30/2024 430 /SSB, Dated 03.09.2024

Applications are invited from the eligible desirous retired Government Servants below the age of 65 (Sixty Five) years having good service records and physically fit for re-engagement as Officer on Special Duty (OSD) on contractual basis to do the base level work in the O/o State Selection Board, Higher Education Department against the vacant posts of Junior Assistant and Junior Typist (State Cadre) in State Selection Board in pursuance of guidelines enshrined in GA & PG Department Resolution No.23750/Gen, dated 27.08.2014 and Finance Department Office Memorandum No. 24533/F, dated 29.09.2022.

The details of Criteria, Remuneration, Vacancies and Period of engagement along with prescribed application format are available in the Official website of State Selection Board- www.ssbodisha.ac.in .

The filled in application should reach to Secretary, State Selection Board, Higher Education Department, Ashok Nagar, Unit-II, Bhubaneswar, Dist - Khurda, PIN – 751009 within 15 days from the date of issue of the advertisement. Applications received thereafter shall not be entertained.


Secretary 03/09/24
State Selection Board

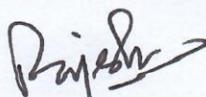
Criteria, Remuneration, Number of Vacancies and Period of engagement (against the vacant post of Junior Assistant and Junior Typist of State Cadre)

Application in the prescribed format (Copy enclosed) are invited from eligible desirous retired Government Servants / Board/PSU/Council of all cadre who were drawing their pay at Level-9 or above (for the vacant post of Junior Assistant and Junior Typist of State Cadre) of the Pay Matrix attached under ORSP Rules, 2017 at the time their retirement, below the age of 65 (Sixty Five) years having good service records and physically fit for re-engagement as Officer on Special Duty (OSD) on contractual basis to do the base level work in the O/o State Selection Board located at Ashok Nagar, Unit-II, Near Govt. Girls High School, Bhubaneswar.

The vacancy to be filled up is 3 (Three) numbers of posts against posts of Junior Assistant-2 and Junior Typist-1.

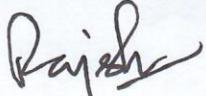
The contractual engagement shall be made initially for a period of 01 (one) year or till posting of regular Junior Assistants and Junior Typist in the Board against the vacant posts whichever is earlier. The period of re-engagement may be extended subject to satisfactory performance of the employee concerned and he or she must not exceed beyond the age of 65 years.

1. The retired employees against whom a Vigilance Case or any Disciplinary Proceeding or Criminal Prosecution is contemplated or pending or who has been penalized for misconduct during the period of 5 (five) years preceding his/her retirement or is a member of political party will not be considered for re-engagement.
2. Retired employees having expertise in Establishment/ Accounts/ Recruitment/ Service condition related matters, and basic computer knowledge (MS word, MS Excel, and OSWAS, e-mail etc.) will be given preference.
3. The consolidated remuneration of the engaged retired employees shall be fixed as per Finance Department O.M. No. 24533/F, dated 29.09.2022.
4. Retired employees drawn pay at Level-9 or above (for the vacant post of Junior Assistant and Junior Typist of State Cadre) of the Pay Matrix attached under ORSP Rules, 2017 at the time of their retirement.



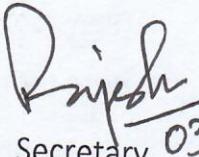
5. The re-engaged officer has to discharge such duties and in such a manner, as may be prescribed from time to time by State Selection Board, Bhubaneswar.
6. The period of contractual engagement shall not be counted as Government service for the purpose of pension and any other retirement benefits/financial benefits.
7. The re-engaged officer shall be subject to and abide by the prescribed Conduct Rules (Odisha Government Servants' Conduct Rules, 1959) applicable to the Government servant and liable to be proceeded against for their misconduct, omissions and commissions as per the provisions under Odisha Civil Services (Pension) Rules, 1992. The contractual engagement may be terminated at any time by the Competent Authority (SSB) due to unsatisfactory performance of the re-engaged officer by giving one month notice and in case of any misconduct including, but not limited to, misappropriation, negligence or causing loss to Government, without prior notice. In case the re-engaged officer desires to resign from the engagement, she/ he shall do so by giving one month's notice in writing to the Competent Authority (SSB). After expiry of the notice period, the re-engaged officer shall be relieved after handing over full charges of records to the relieving officer as decided by the Board.
8. The applicant shall furnish an Undertaking at the time of joining the duty in regard to truth and correctness of the information furnished by her/ him. She/he shall have to furnish prescribed undertakings and such other documents as may be required.
9. The other conditions of service not otherwise specified and mentioned shall be governed by GA & PG Department Resolution No. 23750/Gen, dated 27.08.2014.
10. The Competent Authority reserves the right to increase/ decrease the number of vacancies as well as to reject any/ all applications without assigning any reasons thereof what so ever to the re-engaged employees (OSD).

The application complete in all respect in the prescribed format provided in the official website of State Selection Board, Higher Education Department www.ssbodisha.ac.in along with copies of the all testimonials are to be addressed



to Secretary, State Selection Board, Higher Education Department, Ashok Nagar, Unit-II, Bhubaneswar, Dist - Khurda, PIN - 751009 by Registered/ Speed post/ In person and should reach the Department within 15 days from the date of issue of the advertisement. Applications received thereafter shall not be entertained. The Authority will not be responsible for any kind of delay.

The envelope containing the application for the vacant posts of Junior Assistant and Junior Typist of State Cadre should be superscribed with "Application for re-engagement for the post of OSD in the O/o the State Selection Board against the vacant post of Junior Assistant/Junior Typist".


Rayesh
Secretary 03/09/24

State Selection Board

**Application form for re-engagement of eligible retired Government Servants
as Officer on Special Duty (OSD) in State Selection Board, Higher Education
Department, Government of Odisha, Bhubaneswar.**

Passport size
Photograph of
the applicant

1. Name of the Applicant: -
2. Father's / Husband's Name :-
3. Date of Birth (as per Service Book): -

(Attach self – attested copy of first page of
Service Book or any other certificate in proof of
Date of Birth)

4. Date of Retirement: -
(attach self-attested copy of Retirement notice)
5. Permanent Address :-
6. Address of Communications :-
7. Mobile / WhatsApp No:-
8. e-Mail Id:-
9. Government Offices where he / she had worked :-

SL No.	Name of the Office	Designation	Duration		Total Period
			From	To	
1					

10. Whether physically fit to discharge Government duties: -
11. Whether, any Vigilance Case or Departmental Proceedings or Criminal Prosecution is contemplated or pending against the applicant or has been penalized for misconduct during the preceding five years? If yes, furnish details: -

12. Whether the applicant has been a member of any Political party after his/ her retirement: - (Yes/No)

13. Last pay (Level and Pay Matrix under ORSP Rules, 2017) at the time of retirement (attach self-attested copy of retirement month pay slip):-

14. Period of engagement in any Department /Office (s) after retirement, if any details thereof: -

15. Whether the applicant has Computer Knowledge (MS Word, MS Excel, OSWAS & e-mail etc.):-

16. Any other relevant information: -

Declaration

I do hereby declare that I shall abide by the terms and conditions as stipulated by State Selection Board (SSB), Higher Education Department, Government of Odisha, Bhubaneswar and all statements made in this application-cum-bio data form are true, complete and correct to the best of my knowledge and belief. I also declare that in the event of any information being found false or incorrect or ineligibility being detected in future or after my re-engagement, action as deemed proper can be taken against me by the State Selection Board and immediate disengagement shall be made without assigning any reason thereof.

Place

Date:

(Full Signature of the Applicant)