

## **ANNEXURE - A**

GOVERNMENT OF ANDHRA PRADESH  
WOMEN DEVELOPMENT AND CHILD WELFARE DEPARTMENT  
OFFICE OF THE DISTRICT WOMEN & CHILD WELFARE & EMPOWERMENT  
OFFICER, ALLURI SITHARAMA RAJU DISTRICT.

**File. No.98/2022/A1, Dt:24.09.2025**

### **RECRUITMENT NOTIFICATION FOR VACANT POSTS IN ONE STOP CENTRE (OSC) MISSION SEKTHI SCHEME**

The District Women & Child Welfare & Empowerment Officer,(DWCWEO) Alluri Sitharama Raju District invites applications for various posts from the eligible **FEMALE** candidates with required qualifications to work in the One Stop Centre as the positions are purely on Contract basis (coterminous with the scheme) . The post wise details are furnished below:**Age limit for all posts 25 – 42 years as on 01-07-2025.**

. Indicative Qualification of staff of One stop center under Mission Shakti

<b>S. N.</b>	<b>Name of the Post</b>	<b>No. of Posts</b>	<b>Qualifications</b>	<b>Remuna ra-tion per month</b>	<b>Age (as on 01.07.20 25)</b>
1	Multi-purpose Staff / Cook (Woman) Contract basis	1 (BC-A) Women	<ul style="list-style-type: none"><li>• The multi-purpose activity to any person who is literate with knowledge/ experience of working in the relevant domain. High School pass or Equivalent will be preferred.</li></ul>	13,000/-	25-42 years
2	Security Guard/ Night Guard (Woman) Contract basis	1 (SC) Women	<ul style="list-style-type: none"><li>• The services to any person having at least 2 years" experience of working as security personnel in a government or reputed organization at the district/ state level. She should preferably be retired military/ para-military personnel.</li></ul>	15,000/-	25-42 years

The candidates (**FEMALE Only**) who desires to apply can download the application from above website <http://allurisitharamaraju.ap.gov.in> and send/submit the filled application form along with attested Xerox copies of education qualifications, marks lists, experience certificate etc., to the District Women & Child Welfare & Empowerment Officer, Near Talasingi, Beside Balasadhan, Paderu, A.S.R.district-531024 from **25.09.2025** to **08.10.2025** on or before 5.00 PM (In working days) directly or by Registered post. Applications arriving late will not be accepted. Only qualified short list candidates will be called for interview.

The Collector & District Magistrate / Chairman. Alluri Sitharama Raju District reserves the right to cancel the notification at any time without assigning any reasons.

**Sd/-Sri.A.S.Dinesh Kumar, IAS,  
COLLECTOR & DISTRICT MAGISTRATE  
ALLURI SIHARAMA RAJU DISTRICT**  
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DISTRICT WOMEN & CHILD WELFARE  
& EMPOWERMENT OFFICER  
ALLURI SITHARAMA RAJU DISTRICT,PADERU.

## పత్రిక ప్రకటన

జిల్లా మహిళా మరియు శిశు సంక్షేమ మరియు సాధికారత కార్యాలయం, అల్లూరి సీతారామరాజు జిల్లా వారి పరిధిలో మంజూరైన వన్ స్టోప్ సెంటర్ నందు పని చేయుటకు పూర్తిగా కాంట్రాక్ట్ పద్ధతి (coterminal with the scheme) ద్వారా కీంది పేర్కొనిన పోస్టులకు సెలెక్షన్ కమిటీ ట్రైర్యూన్ శీయుత జిల్లా కలెక్టర్ వారు ఒక సంవత్సర కాలము నకు పని చేయుటకు పూర్తిగా అర్థత గల మహిళా అభ్యర్థినిలు నుండి ధరఖాస్తులు కోరబడుచున్నవి.

- Age limit for all posts 25 – 42 years as on 01-07-2025

### . Indicative Qualification of staff of One Stop Center under Mission Shakti

S.N No.	Name of the Post	No. of Posts	Qualifications	Remuneration per month	Age (as on 01.07. 2025)
1	Multi- purpose Staff / Cook (Woman)	1 (BC-A) Women	<ul style="list-style-type: none"> <li>• The multi-purpose activity to any person who is literate with knowledge/ experience of working in the relevant domain. High School pass or Equivalent will be preferred.</li> </ul>	13,000/-	25-42 years
2	Security Guard/ Night Guard (Woman)	1 (SC) Women	<ul style="list-style-type: none"> <li>• The services could to any person having at least 2 years" experience of working as security personnel in a government or reputed organization at the district/ state level. She should preferably be retired military/ para-military personnel.</li> </ul>	15,000/-	25-42 years

ఆసక్తి గల మహిళా అభ్యర్థినిలు (Female Only) డిస్ట్రిక్ట్ వెబ్ సైట్  
(<http://allurisitharamaraju.ap.gov.in>) నుండి ధరఖాస్తు ( CV ) డౌన్ లోడ్ చేసుకొని టర్మ్యూన్ ఆఫ్ రిఫరన్స్ (TOR) ప్రకారం పూర్ణించే అన్ని దృవ పత్రాలు నఖలు జత చేసి ది: 25.09.2025 నుండి 08.10.2025 లోపల కార్యాలయ పని దినములలో ( సాయంత్రం 5.00 గంటల లోపు ) జిల్లా మహిళా మరియు శిశు సంక్షేమ మరియు సాధికారిత అధికారిణి, తలారిసింగి, బాలసుదనము ప్రక్కన, పాదేరు, అల్లూరి సీతారామరాజు జిల్లా Pin.No.531024 వారికి సమర్పించవలెను.

సం/-శ్రీ A.S. దినేష్ కుమార్ (I.A.S)  
కలెక్టరు మరియు జిల్లా మెజిస్ట్రీ  
అల్లూరి సీతారామరాజు జిల్లా

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జిల్లా మహిళాబివృద్ధి మరియు శిశు సంక్షేమం

మరియు సాధికారత అధికారిణి

అల్లూరి సీతారామరాజు జిల్లా, పాదేరు.

**ANNEXURE - B**  
**CURRICULUM VITAE(CV)**

1. Proposed Position : \_\_\_\_\_

2. Adhar No. : \_\_\_\_\_

3. Name of the Applicant : \_\_\_\_\_

4. Father's Name : \_\_\_\_\_

5. Husband's Name : \_\_\_\_\_

6. Gender : \_\_\_\_\_

7. Permanent Address : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

8. Present Address : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

9. Native Mandal : \_\_\_\_\_

10. Native District : \_\_\_\_\_

11. Telephone/Mobile/Email : \_\_\_\_\_

12. Date of Birth : \_\_\_\_\_ Age as on

Attested Photo

01.07.2025 :- \_\_\_\_\_ Yrs. \_\_\_\_\_ Months. (certificate  
must be enclosed)

13. Nationality : \_\_\_\_\_ Religion \_\_\_\_\_ Caste: \_\_\_\_\_

14. Education qualification (Graduation to Professional Qualification)

Sl.No.	Level Exam	Board/Institution	Year of passing	% Marks obtained	Remarks
1					
2					
2					
4					
5					

15. Membership of professional association (if any): \_\_\_\_\_  
 \_\_\_\_\_

16. Other Training (Indicate significant training since degrees under 5-Education were obtained):  
 \_\_\_\_\_

**17. Work experience/Employment Record** (Certificate must be enclosed) [Starting with present position, list in reverse order every employment held since graduation, giving for each employment (see format here below): dates of employment, name of employing organization, positions held.]:

From	To	Period (Years & Months)	Employer	Positions held	Responsibility handled

**18. Computer skills** (certificate must be enclosed):

From (Year): \_\_\_\_\_ to (Year): \_\_\_\_\_

Employer: \_\_\_\_\_

Position held: \_\_\_\_\_

Responsibility handled: \_\_\_\_\_

**19. Languages** (for each language Indicate proficiency: good, fair, or poor in speaking, reading and Writing)

Work undertaken that Best illustrates Capability to Handle the Tasks Assigned (Among the assignments in which the incumbent has been involved, indicate the following Information for those assignments that best illustrate staff capability to handle the tasks listed under scope of work for the position)

Name of assignment of Project: \_\_\_\_\_

Year: \_\_\_\_\_

Location: \_\_\_\_\_

Client: \_\_\_\_\_

Main Project features: \_\_\_\_\_

Positions held: \_\_\_\_\_

Activities performed: \_\_\_\_\_

**20. Certification :**

I, the under signed, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience. I understand that any wilful misstatement described herein may lead to my disqualification or dismissal, if engaged.

Date:

(Signature)